

PLEASE BRING THIS AGENDA WITH YOU

The Lord Mayor will take the Chair at ONE  
of the clock in the afternoon precisely.



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a Court of Common Council, at **GUILDHALL**, on  
**THURSDAY** next, the **16th day of MAY, 2013**.

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Wednesday, 8th May, 2013.*

Dr Andrew Charles Parmley, Mus.M., Hon.  
F.S.G.

Matthew Richardson

}

*Aldermen on the Rota*

- 1 Question – That the Minutes of the last Court are correctly recorded?
- 2 The Right Honourable The Lord Mayor’s report on overseas visits.
- 3 Resolutions on Retirements, Congratulatory Resolutions, Memorials, etc.
- 4 Statement from the Chairman of the Policy and Resources Committee.
- 5 Docquets for the Hospital Seal.
- 6 List of applicants for the Freedom of the City:-  
(A list of names, together with those of the nominators, has been separately circulated).
- 7 Bill for an Act of Common Council  
To: –  
• Make further provision for the qualification of candidates for the office of Alderman of the City of London.
- (Third and Final Reading)  
(A printed report of the Policy & Resources Committee thereon has been circulated).
- 8 The Town Clerk to report the result of ballots taken at the last Court, viz:-

\* denotes appointment and  
# denotes less than five years’ service on the Court, where appropriate.

(a) For the appointment of SEVEN Members on the Policy and Resources Committee

	Votes
Kenneth Edwin Ayers, M.B.E., Deputy	42*
John Alfred Barker, O.B.E., Deputy	20
Alexander John Cameron Deane	53*
Stuart John Fraser, C.B.E	58*
Tom Hoffman	33
Wendy Marilyn Hyde	36
Oliver Arthur Wynlayne Lodge, T.D., B.Sc.	40
Charles Edward Lord, O.B.E., J.P., Deputy	41*
Joyce Carruthers Nash, O.B.E., Deputy	54*
Gerald Albert George Pulman, J.P., Deputy	13
John George Stewart Scott, J.P., B.A.(Hons)	14
Jeremy Lewis Simons M.Sc.	24
Sir Michael Snyder, Deputy	52*
Patrick Thomas Streeter	5
John Tomlinson, B.A., M.Sc., Deputy	48*
Philip John Woodhouse	16

(b) For the appointment of ONE Member on the Hospitality Working Party of the Policy and Resources Committee.

	Votes
Kenneth Edwin Ayers, M.B.E., Deputy	46
Simon D'Olier Duckworth, D.L.	52*
Ann Marjorie Francesca Pembroke	10

(c) For the appointment of FIVE Members on the Investment Committee.

	Votes
Henry Nicholas Colthurst	34*
Simon D'Olier Duckworth, D.L.	72*
Brian Nicholas Harris	59*
Robert Picton Seymour Howard, Deputy	71*
Michael Hudson	18
Andrew Stratton McMurtrie	25
James Henry George Pollard, Deputy	81*
John George Stewart Scott, J.P., B.A.(Hons)	30
Philip John Woodhouse	23

(d) For the appointment of TWO Members on the Audit and Risk Management Committee.

	Votes
Nicholas John Anstee, Alderman	75*
Jamie Ingham Clark	39
Jeremy Lewis Simons M.Sc.	69*

(e) For the appointment of THREE Members on the Police Committee.

	Votes
John Alfred Barker, O.B.E., Deputy	17
Kevin Malcolm Everett D.Sc.	27
John Fletcher	37
Alison Jane Gowman, Alderman	70*
Brian Nicholas Harris	51*
Vivienne Littlechild	52*
Graham David Packham	18

(f) For the appointment of FOUR Members on the Board of Governors of the City of London School.

	Votes
Sophie Anne Fernandes	81*
Michael Hudson	40
Charles Edward Lord, O.B.E., J.P., Deputy	72*
Dr Giles Robert Evelyn Shilson, Deputy	85*
James Michael Douglas Thomson, Deputy	55*

(g) For the appointment of FIVE Members on the Board of Governors of the City of London School for Girls.

	Votes
Nigel Kenneth Challis	54*
Dennis Cotgrove, B.A	54*
William Harry Dove, M.B.E., J.P., Deputy	63*
The Revd. Dr. Martin Dudley	59*
Christopher Michael Hayward	29
Ann Holmes	53
Clare James, M.A.	92*

(h) For the appointment of FOUR Members on the Board of Governors of the Guildhall School of Music and Drama.

	Votes
John Alfred Bennett, Deputy	67*
Christopher Paul Boden	23
Marianne Bernadette Fredericks	71*
Ann Holmes	30
John George Stewart Scott, J.P., B.A.(Hons)	58*
Angela Starling	61*

## (i) For the appointment of TWO Members on the Gresham Committee.

	Votes
John Alfred Barker, O.B.E., Deputy	37
Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	49*
Ian Christopher Norman Seaton	63*
Michael Welbank, Deputy	47

## (j) For the appointment of NINE Members on the Establishment Committee (at least one Member to have less than five years' service on the Court).

#		Votes
	Christopher Paul Boden	31
	Nigel Kenneth Challis	55*
	William Harry Dove, M.B.E., J.P., Deputy	65*
	Kevin Malcolm Everett D.Sc.	45*
#	Jamie Ingham Clark	44
	Jeremy Paul Mayhew, M.A., M.B.A.	62*
	Wendy Mead, Deputy	81*
	Sylvia Doreen Moys	65*
#	Dhruv Patel	49*
	Richard David Regan, Deputy	52*
	Angela Starling	67*

## (k) For the appointment of THREE Members on the Open Spaces, City Gardens and West Ham Park Committees.

	Votes
John Alfred Barker, O.B.E., Deputy	37
Dennis Cotgrove, B.A.	25
Robert Picton Seymour Howard, Deputy	62*
Andrew Stratton McMurtrie	22
Sylvia Doreen Moys	37
Barbara Patricia Newman, C.B.E.	55*
Jeremy Lewis Simons M.Sc.	41*

## (l) For the appointment of FOUR Members on the Epping Forest and Commons Committee.

	Votes
Stanley Ginsburg J.P., Deputy	78*
John Stuart Penton Lumley	17
Catherine McGuinness, M.A., Deputy	95*
Brian Desmond Francis Mooney, M.A.	21
Sylvia Doreen Moys	41*
Dhruv Patel	37
Ian Christopher Norman Seaton	57*
Graeme Martyn Smith	23

## (m) For the appointment of FIVE Members on The City Bridge Trust Committee.

	Votes
Nigel Kenneth Challis	32
Karina Helen Dostalova	30
Simon D'Olier Duckworth, D.L.	42*
Kevin Malcolm Everett D.Sc.	18
Stuart John Fraser, C.B.E.	51*
Marianne Bernadette Fredericks	43*
Vivienne Littlechild J.P.	58*
Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	33
Charles Edward Lord, O.B.E., J.P., Deputy	46*
John Stuart Penton Lumley	10
Andrew Stratton McMurtrie	14
John George Stewart Scott, J.P., B.A.(Hons)	21
Michael Welbank, Deputy	37
Philip John Woodhouse	12

## (n) For the appointment of TWO Members on the Standards Committee (at least one Member to have less than five years' service on the Court).

#		Votes
	Nigel Kenneth Challis	36
#	Karina Helen Dostalova	26
#	Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	65*
	Charles Edward Lord, O.B.E., J.P., Deputy	53*
	Ann Marjorie Francescia Pembroke	16

(o) For the appointment of EIGHT Members on the Licensing Committee.

	Votes
John Alfred Barker, O.B.E., Deputy	50*
Peter Gerard Dunphy	70*
Michael Hudson	39*
Jamie Ingham Clark	52*
Gregory Percy Jones	34
Charles Edward Lord, O.B.E., J.P., Deputy	76*
Graham David Packham	32
Judith Lindsay Pleasance	43*
Chris Punter	65*
Thomas Charles Christopher Sleigh	47*

(p) For the appointment of TWO Members on the Livery Committee (two Common Councilmen to be nominated for appointment).

	Votes
Henry Nicholas Colthurst	27
Kevin Malcolm Everett D.Sc.	14
Robert Picton Seymour Howard, Deputy	69*
Wendy Mead, Deputy	72*
Ann Marjorie Francesca Pembroke	11

9 To appoint the following:-

\* denotes a Member standing for re-appointment; and

# denotes less than five years' service on the Court, where appropriate.

(a) One Member on the Health and Social Care Scrutiny Sub Committee for the balance of a four year term to expire in October 2016. This vacancy can only be filled by a Member with less than five years' service on the Court.

Nomination received: -  
# Randall Keith Anderson

(b) Two Members on the Social Investment Board for one year terms. One of the vacancies must be filled by a Member with less than five years' service on the Court.

Nominations received: -  
The Revd. Dr. Martin Dudley  
# Robert Picton Seymour Howard, Deputy

(c) One Member on the Livery Committee (one Common Councilman to be nominated for appointment by Common Hall).

Nominations received: -  
John Alfred Barker, O.B.E., Deputy  
Judith Lindsay Pleasance

(d) One Member on the Investment Committee for the balance of a term to expire in April 2015.

Nominations received: -  
Michael Hudson  
Andrew Stratton McMurtrie  
John George Stewart Scott, J.P., B.A.(Hons)

(e) One Member on the Planning and Transportation Committee to fill a vacancy not taken by the Ward of Bassishaw for the coming year.

Nominations received: -  
John Fletcher  
Andrew Stratton McMurtrie  
Graham David Packham

- (f) One Member of the Port Health and Environmental Services Committee to fill a vacancy not taken by the Ward of Bassishaw for the coming year.

Nominations received: -  
 John Alfred Barker, O.B.E., Deputy  
 Wendy Marilyn Hyde  
 Judith Lindsay Pleasance

- (g) Three Members on the Markets Committee to fill vacancies not taken by the Wards of Coleman Street, Cordwainer and Walbrook for the coming year.

Nominations received: -  
 Christopher Paul Boden  
 Ann Holmes  
 Adam Fox McCloud Richardson

- (h) Two Members on the Community and Children's Services Committee to fill vacancies not taken by the Wards of Bassishaw and Bridge for the coming year.

Nominations received: -  
 Randall Anderson  
 John Alfred Barker, O.B.E., Deputy  
 David John Bradshaw  
 Ibthayhaj Shadique Gani  
 Ann Holmes  
 Delis Regis

- (i) One Member on the Audit and Risk Management Committee for the balance of a term to expire in April 2015.

Nominations received: -  
 Jamie Ingham Clark  
 Graeme Martyn Smith

- (j) One Member on the Licensing Committee for the balance of a term to expire in April 2014.

Nomination received: -  
 Graham David Packham

- (k) One Member on the City of London Academy (Southwark) for a four year term to expire in May 2017.

Nominations received: -  
 Ibthayhaj Shadique Gani  
 Andrew Stratton McMurtrie

- (l) One Member on the City Chapter and Percy Trentham Charity for a four year term to expire in April 2017.

Nomination received: -  
 \* William Harry Dove, M.B.E., J.P., Deputy

- (m) One Member on the City & Guilds of London Institute for a four year term to expire in May 2017.

Nominations received: -  
 \* Kevin Malcolm Everett D.Sc.  
 Dhruv Patel, A.C.G.I.  
 Graeme Martyn Smith

- (n) One Member on the London Drugs and Alcohol Policy Forum for a four year term to expire in May 2017.

Nomination received: -  
\* Hugh Fenton Morris

- (o) One Member on the Reeves Foundation for a four year term to expire in May 2017.

Nomination received: -  
\* William Harry Dove, M.B.E., J.P., Deputy

- (p) One Member on the Court of the City University for a three year term to expire in May 2016.

Nominations received: -  
Mark John Boleat  
Charles Edward Lord, O.B.E., J.P., Deputy  
Graeme Martyn Smith

- (q) One Member on the Relief of the Homeless Poor for the balance of a term to expire in July 2016.

Nominations received: -  
Andrew Stratton McMurtrie  
Thomas Charles Christopher Sleigh

- (r) One Member on the Trust of London for the balance of a term to expire in May 2017.

Nomination received: -  
Charles Edward Lord, O.B.E., J.P., Deputy

- (s) One Member on the Guild Church Council of St Lawrence Jewry for the balance of a term to expire in January 2014.

Nominations received: -  
Jamie Ingham Clark  
Gregory Percy Jones, Q.C.  
Andrew Stratton McMurtrie  
Judith Lindsay Pleasance

- (t) One Member on the City of London Reserve Forces and Cadets Association for a balance of a term to expire in May 2016.

Nominations received: -  
John Fletcher  
Jamie Ingham Clark  
James Henry George Pollard, Deputy

## 10 QUESTIONS

## 11 MOTIONS

## 12 AWARDS AND PRIZES

## Rates Committees – Reports

13 **PLANNING AND TRANSPORTATION COMMITTEE**  
**(Michael Welbank, Deputy)**

16 April 2013

**A) Bank Area Enhancement Strategy**

Your Committee seeks approval for the adoption of the Bank Area Enhancement Strategy which sets out the City's vision for road danger reduction and transportation and public realm improvements in the bank area over the next 5-10 years. It provides a framework for ensuring that works are co-ordinated and improvements are prioritised to make the best use of available funds. A separately printed and circulated report has been submitted thereon.

A copy of the Bank Area Enhancement Strategy has been made available in the Members' Reading Room and we **recommend** its adoption.

**B) City of London Parking Service Contracts**

Your Committees have considered and approved a proposal concerning the contracts for the provision of the City of London Corporation's parking service and we seek approval to the principle of dividing the tendering of parking related functions into two lots: on-street and off-street and for the re-tendering of on-street parking and for a new contract start date for the off-street contract. We are also seeking approval for the extension of the current Airport Parking Company of America (APCOA) contract for the operation of the coach park and six car parks and the extension of the Vinci Park contracts for on-street parking, vehicle clamping and removal and cash collection to enable tendering for the new method to start at the same time.

We submit a printed and circulated report thereon and **recommend** approval thereof.

14 **POLICE COMMITTEE**  
**(Henry Pollard, Deputy)**

19 April 2013

**Appointment of External Members**

The constitution of the Police Committee allows for the recruitment of two external individuals (ie. not Members of the Common Council) onto the Committee, through an open process.

A Selection Panel was set up to oversee the process and comprised the Chairman and Deputy Chairman of the Committee, Alderman Gowman, and Cllr Paul Murphy, the former Chairman of the Greater Manchester Police Authority. The vacancies were advertised in the press and, following the guidance of our Equalities Manager, we publicised the vacancies in innovative ways, using interest-group websites, social media and email networks. This ensured that the most diverse group of eligible people possible was reached.

All applications were considered by the Panel for the purposes of short-listing and three applicants were interviewed, including two of the existing members. Following deliberations, the panel is pleased to recommend that the two incumbents, namely Helen Marshall and Don Randall, be re-appointed to these roles.

Helen Marshall is a partner in Bingham McCutchen, based in Lothbury. As a solicitor, she has demonstrated an active interest in law enforcement and policing issues. She trained at Kingsley Napley, a recognised criminal litigation practice,



specialising in criminal defence work.

Don Randall MBE is a former City of London police officer who became Head of Security for JP Morgan and is now the Head of Security at the Bank of England. In his application, Mr Randall demonstrated an impressive record of involvement in policing matters in the City of London.

It is recommended that Helen Marshall be re-appointed to serve a four year, non-renewable term and Don Randall be re-appointed to serve a two-year, also non-renewable term. In making this recommendation, Panel hoped to achieve a balance of change and continuity by making two separately-timed appointments.

The two External Members have made an invaluable contribution to the proceedings of the Police Committee over the past four years and we would be pleased to secure the continuation of their voluntary and much valued services. On behalf of the Selection Panel, we **recommend** the re-appointment of Helen Marshall and Don Randall as External Members of the Police Committee until 16 May 2017 and 16 May 2015, respectively.

## **Policy, Finance, Establishment, Investment and Audit Committees – Reports**

### **15 HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE (George Marr Flemington Gillon, Chief Commoner)**

19 April 2013

#### **(A) 150<sup>th</sup> Anniversary of the London Underground**

2013 marks the 150<sup>th</sup> Anniversary of the creation of the London Underground transport system.

The City of London Corporation played an important part in the origin of the underground network. It was Charles Pearson, a Common Councilman and later City Solicitor, who, with the support of the City Corporation, advocated the creation of an underground railway. Pearson foresaw that the underground would improve the social conditions of City workers by enabling them to commute into London at affordable rates from cheaper, better quality, housing outside the City. In 1854, as a result of Pearson's efforts, a Private Bill for the Metropolitan Railway between Paddington and Farringdon was passed. Pearson continued to promote the project and helped to raise the £1 million of capital needed. The City Corporation also contributed by buying £200,000 worth of stock and sold the required land around the new Farringdon Road to the railway company at a reduced cost.

In light of the City's connection with the origins of the network, and the importance of the continued improvement of the system to the future success of the City, it is proposed that the City of London Corporation joins with Transport for London (TfL) and the London Transport Museum to mark the 150<sup>th</sup> anniversary by hosting a panel discussion chaired by the Lord Mayor, with anticipated speakers including a Government Minister, a representative of the Mayor's Office, a representative of TfL and a transport historian, to be followed by an early evening reception.

It is hoped that a variety of London Underground related exhibits will be displayed around Guildhall for guests to view following the conclusion of the panel

discussion. These exhibits would be provided by the LMA and London Transport Museum. It is anticipated that the guest list for the reception would include politicians from local authorities who have the London Underground network within their constituencies, MPs and Peers, civil servants, transport and passenger associations, executives from the Crossrail project, City practitioners, diplomats and other TfL stakeholders.

We **recommend** that a number of guests, as mentioned above, be invited to attend the discussion and reception on 17 October 2013 and that the arrangements be left in the hands of the Policy and Resources Committee with the cost being met from within the approved cost parameters.

(This would be a Committee event)

### **(B) Milton Court – Opening**

On 26<sup>th</sup> September 2013, the City Corporation will mark the opening of the Guildhall School of Music and Drama's (GSMD) new premises at Milton Court.

The GSMD is one of the world's leading conservatoires and drama schools. It attracts over 800 full-time students from 60 countries and counts Sir George Martin, Sir James Galway and Daniel Craig among its alumni. Construction of the new Milton Court premises began in 2010, with the cost of development being met by private donors, Heron International and the City of London Corporation. Milton Court will provide state-of-the-art performance and teaching spaces, including a 608-seater concert hall, 227-seat theatre, three major rehearsal studios and a TV studio suite.

To mark the opening of the building it is proposed that the City of London Corporation hosts a reception at Milton Court immediately following a concert featuring students and alumni of the School. This will provide guests with an opportunity to tour both front and back of house facilities.

Guests at the reception will include a senior member of the Royal Family; the Lord Mayor, major donors; patrons and trustees; the Board of Governors; senior representatives of London's creative and academic sectors; the press; and international GSMD contacts. The occasion is also timely given the current Lord Mayor's commitment to the City as a global centre for the arts and in the light of concerns regarding the impact of funding cuts on the arts sector.

We **recommend** that hospitality be granted and that arrangements be left in the hands of the Board of Governors of the Guildhall School of Music and Drama; the cost to be met from City's Cash, within the approved cost parameters.

(This would be a full Court event.)

## **MOTION**

16

### **By the Chief Commoner**

"That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in

Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972 concerning:-  
A) recommendations of the Property Investment Board concerning Phase II of the development of the Bridgemaster's House; and  
B) recommendations of the Finance Committee concerning a pay award at the Museum of London.

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## Item 1 No. 3



### GIFFORD, Mayor COURT OF COMMON COUNCIL

THURSDAY, 25<sup>th</sup> APRIL, 2013

#### MEMBERS PRESENT

##### ALDERMEN

Gifford, M.R. The Rt. Hon.  
The Lord Mayor  
Anstee, N.J.  
Bear, Sir Michael D.,  
B.Sc.(Eng) M.B.A.  
Finch, Sir Robert  
Garbutt, J.  
Gowman, Miss A.J.

Haines, G.W.  
Hall, B.R.H.  
Hewitt, P.  
Howard, Sir David, Bt., M.A., D.Sc.  
Judge, Sir Paul  
Luder, I.D., B.Sc.(Econ)  
Parmley, Dr. A.C., Mus.M., Hon. G.S.M

Redcliffe, N.G.M.  
Remnant, The Hon. P., C.B.E.  
Richardson, M.  
Russell, W.  
Stuttard, Sir John, M.A.  
Woolf, Mrs F., C.B.E.  
Wootton, Sir David  
Yarrow, A.

##### COMMONERS

Abrahams, G.C.  
Absalom, J.D.  
Anderson, R.K.  
Ayers, K.E. M.B.E.,  
Deputy  
Bain-Stewart, A., M.Sc.,  
J.P.  
Barker, J.A., O.B.E.,  
Deputy  
Barrow, D., Deputy  
Bennett J. A., Deputy  
Boden, C.P.  
Boleat, M.J.  
Bradshaw, D.J.

Cassidy, M.J., C.B.E.,  
Deputy  
Catt, R.M.  
Chadwick, R.A.H.  
Challis, N. K.  
Chapman, J., Deputy  
Colthurst, H.N.A.  
Cotgrove, D., B.A.

Deane, A.J.C.  
Dostalova, Ms K.H.  
Dove, W.H., M.B.E., J.P.,  
Deputy  
Duckworth, S.D'O. D.L.  
Dudley, Rev. Dr. M.R.  
Dunphy, P.G.

Eskenzi, A.N., C.B.E., D.Sc.,  
Deputy  
Eve, R.A., O.B.E., Deputy  
Everett, K.M. D.Sc.  
Fletcher, J.  
Fraser, S.J., C.B.E.  
Fraser, W.B., O.B.E., Deputy,  
Fredericks, Ms, M.B.  
Frew, Ms L.R.  
Gani, I.S.  
Gillon, G.M.F.  
Ginsburg, S., J.P., Deputy

Haines, Rev. Stephen, D., M.A.  
Deputy  
Harris, B.N.  
Hayward, C.M.  
Hoffman, T.  
Holmes, Ms A.  
Howard, R.P.S., Deputy  
Hudson, M.  
Hyde, Ms W. M.

Ingham Clark, J.  
James, Mrs C. M.A.  
Jones, G.P., Q.C.

Littlechild, Mrs V., J.P.  
Lord, C.E., O.B.E., J.P.,  
Deputy  
Lumley, J.S.P., Professor

Malins, J.H., Q.C.,  
Martinelli, P.N.  
Mayhew, J.P., M.A., M.B.A.  
McGuinness, Miss C., M.A.,  
Deputy  
McMurtrie, A.S.  
Mead, Mrs. W., Deputy  
Merrett, R.A.  
Mooney, B.D.F., M.A.  
Moore, G.W.  
Morris, H. F.  
Moss, A.M.  
Moys, Mrs. S.D.

Nash, Mrs, J.C., O.B.E.,  
Deputy  
Newman, Mrs, B.P., C.B.E.

Owen-Ward, J.R., M.B.E.,  
Deputy

Packham, G.D.  
Patel, D., A.C.G.I.  
Pembroke, Mrs. A.M.F.  
Pleasance, Ms J.L.  
Pollard, J.H.G., Deputy  
Price, Ms E.C.L.  
Pulman, G.A.G., J.P., Deputy  
Punter, C.

Regan, R.D., Deputy  
Regis, Miss D.  
Richardson, A.F.M.  
Rogula, Miss E.  
Rounding, Ms V

Scott, J.G.S., J.P.,  
B.A (Hons)  
Seaton, I.C.N.  
Simons, J.L. , M.Sc  
Sleigh, T.C.C.  
Smith, G.M.  
Starling, Mrs A.M.  
Streeter, P.T.

Thompson, D.J.  
Thomson, J.M.D.,  
Deputy  
Tomlinson, J., B.A.,  
M.Sc., Deputy  
Tumbridge, J.R.

Welbank, M., Deputy  
Wheatley,  
M.R.P.H.D.  
Woodhouse, P.J.

25th April 2013

New Common  
Councilmen

The following Members, lately elected to be of the Common Council, for the Wards mentioned, were introduced to the Court and having, previously made the declaration prescribed by the Promissory Oaths Act, 1868, took their seats, viz:

<b>Name</b>	<b>Ward</b>
Randall Keith Anderson	Aldersgate
Professor John Stuart Penton Lumley	Aldersgate
Dhruv Patel	Aldgate
Jamie Ingham Clark	Billingsgate
Thomas Charles Christopher Sleigh	Bishopsgate
Patrick Thomas Streeter	Bishopsgate
Christopher Michael Hayward	Broad Street
Christopher Paul Boden	Castle Baynard
Graham David Packham	Castle Baynard
Alastair Michael Moss	Cheap
Andrew Stratton McMurtrie	Coleman Street
Mark Raymond Peter Henry Delano Wheatley	Dowgate
Karina Helen Dostalova	Farringdon Within
Ann Holmes	Farringdon Within
Graeme Martyn Smith	Farringdon Within
Gregory Percy Jones, QC	Farringdon Without
Paul Nicholas Martinelli	Farringdon Without
Emma Charlotte Louisa Price	Farringdon Without
Adam Fox McCloud Richardson	Farringdon Without
Judith Lindsay Pleasance	Langbourn
Philip John Woodhouse	Langbourn
Henry Nicholas Almroth Colthurst	Lime Street
Ibthayhaj Shadique Gani	Portsoken
Lucy Roseanne Frew	Walbrook
James Michael Douglas Thomson, Deputy	Walbrook

Chief  
Commoner

Pursuant to the decision of the Court of 13 September 2012, the Right Honourable The Lord Mayor invited Mr George Gillon to take office as Chief Commoner for the ensuing year.

George Marr  
Flemington  
Gillon  
Roger Arthur  
Holden  
Chadwick

*Resolved Unanimously* – That this Honourable Court wishes to extend to,

Deputy Kenneth Edwin Ayers,  
Member of the Most Excellent Order of the British Empire

its sincere gratitude for the manner in which he has undertaken the role of Chief Commoner over the past year.

Ken took up the post in April 2012 and served during an eventful year for the City of London; firstly the celebrations for Her Majesty The Queen's Diamond Jubilee and then the successful London Olympics and Paralympics.

Throughout the past year he has continued to develop the role and has carried out the many and varied, and sometimes difficult, tasks expected of the Chief Commoner with patience and with sound judgement.

In taking leave of the Chief Commoner and in thanking him formally and sincerely, his colleagues wish to express their appreciation not only for his resourcefulness and hospitality during the past year, but also for the enthusiasm, consideration and courtesy which he has shown. They wish both Ken and Ann continued good health and happiness long into the future.

25th April 2013

Deputy Kenneth Ayers was heard in reply.

Minutes Resolved – That the Minutes of the last Court are correctly recorded.

Overseas Visits The Right Honourable The Lord Mayor reported on his recent visits to Turkey, Korea, Japan, Estonia and Lithuania.

Past Members The Chief Commoner referred to a number of former Members of the Court who had not been re-elected at the recent elections. He thanked Stella Currie, Archie Galloway, Pauline Halliday, Peter Hardwick, Janet Owen and John Spanner who had contributed a great deal of time and effort over many years in support of the City Corporation's activities, taking on the burden of Chairmanships and having done so very well. He also thanked Nick Cressey, Greg Lawrence, Peter Leck and Mark Clarke for their support for the Corporation's work and wished all the former Members well for the future.

Robert Picton Seymour Howard, Deputy *Resolved unanimously* – That, on his retirement from this Honourable Court, the Members wish to place on record their warmest thanks to

Sir John Stuttard, Master of Arts

George Marr  
Flemington  
Gillon

for the distinguished service that he has given to the City Corporation over the past twelve years. Elected as Alderman for the Ward of Lime Street in 2001, he was elected to the Office of Sheriff in 2005 and rose to the Mayoralty in 2006.

Whether on Corporation Committees or in the Mayoralty, Sir John brought an enthusiasm to all he did, to all he said. Keen to inspire others, during his mayoralty Sir John was eager to promote London as a place of learning and sharing skills and his appeal was dedicated to raising funds for cross border learning which aimed to encourage the transfer of knowledge from one country to another in order to improve cultural awareness and a greater mutual understanding.

When he stands down from Office next month, Sir John can take with him the very best wishes of all his colleagues on this Court for a long, happy and healthy retirement from civic life in the City.

Alderman Stuttard was heard in reply.

Charles Edward Lord, O.B.E., J.P., Deputy *Resolved unanimously* - That on his retirement from this Honourable Court, the Members wish to place on record their thanks to

Alderman Simon Walsh, Master of Arts

George Marr  
Flemington  
Gillon

for the dedicated service that he has given to the Corporation and to the City over the past twenty three years.

Simon's civic career started in 1989, when he was elected as a Common Councilman for the Ward of Farringdon Without, subsequently being elected as Alderman for the Ward in 2000.

He served on a large number of Corporation Committees and as Chairman of a number of them, most notably the Housing & Sport Development, Police and

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Licensing Committees. In each of these roles, he has given of his time and effort willingly and to great effect.

When he stands down next month, the Court will lose a man of principle and distinction and he will leave with the gratitude and good wishes of his colleagues and the hope that, perhaps, one day, he may return.

Kenneth Edwin  
Ayers, M.B.E.,  
Deputy

*Resolved unanimously* - That, on his retirement from this Honourable Court, the Members wish to place on record their thanks to

George Marr  
Flemington  
Gillon

The Honourable Philip John Remnant,  
Commander of the Most Excellent Order of the British Empire

for the service that he has given to the Corporation and to the City since his election as Alderman for the Ward of Bassishaw three years ago.

During his time as an Alderman, Philip's service was suitably recognised through the award of a CBE for services to the financial services industry and to the public sector and he has ably served on a number of the City Corporation's Committees where his colleagues have much appreciated his contributions.

When he stands down next week, he can do so with the hearty thanks of this Court and with our warmest good wishes for the future.

Alderman Remnant was heard in reply.

Policy Statement There was no statement.

Hospital Seal Sundry documents were sealed with the Hospital Seal.

Freedoms The Chamberlain, in pursuance of the Orders of this Court, presented a list of the under-mentioned persons who had made application to be admitted to the Freedom of this City by redemption:-

John Sydney Grainge Biggs	a Dean of Post Graduate Medicine	Hughes, Act, Australia
Daniel Alan Smith	a Hackney Carriage Driver	Bexleyheath, Bexley
Jonathan Edward Newell	a Teacher	Woking, Surrey
Mary-Jane Newell	a Commissioning Officer	Woking, Surrey
Cathrine Donoghue	a Distribution Organisation Director	Northampton, Northamptonshire
John Seth Donoghue	a Software Development Manager	Northampton, Northamptonshire
Christopher Hammond	a Legal Expenses Consultant	East Grinstead, Sussex
Christopher John Parsonson	a Musician	Brighthelm, Isle of Wight
Rachid Bellili	a Property Management Company Director	Folkestone, Kent
Christine Mary Bellili	a Property Management Company Director	Folkestone, Kent
Nicholas John George Buckmaster	a Local Councillor	North Chingford, Waltham Forest
Guy Richard Purser	a Project Management Company Director	Aldwick, Bognor Regis, Sussex



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Steven Matthew Vanhinsbergh	a Group Security Manager	Upminster, Havering
James Gordon Copeland	an Information Technology Technician	Sevenoaks, Kent
John Mark Chester Rylands	a Private Client Manager	Battersea, Wandsworth
Johanna Buremo	a Personal Assistant	Balham, Wandsworth
Harriet Jayne Stainton-James	a Road Show Co-Ordinator	Wandsworth
Chloe Gabrielle Geraldine Nicolson	an Actress	Stockwell, Lambeth
Robin Jupe	a Will Writer	Worthing, Sussex
Lee Thomas Howell	a Chief Fire Officer	Dunkeswell, Devon
Sarah Pink	The Head of Guildhall Library	Higher Denham, Buckinghamshire
Denis Andrew Steven Haskew	a Music Teacher	Romford, Havering
Susan Elmer Smith	a Health and Safety Fire Manager	Sydenham, Lewisham
Christopher Robin Weatherley, MVO	a Fire Safety Manager	Sydenham, Lewisham
Mark Philip Stevens	a Firearms Issuing Officer	Beckenham, Bromley
Joanne Elaine Varley	a Gift Brand Company Chief Executive	Marylebone, Westminster
Lieselotte Gerda Elsbeth Burdorf-Cook	an International Relations Executive, retired	Finchley, Barnet
Paolo Carraretto	an Information Technology Applications Manager	Southfields, Wandsworth
John Henry Tanton	a Public House Manager	Peckham, Southwark
John Gerard Dwyer	a Barman	Peckham, Southwark
Martyn Russell Jones	an Information Technology Consultant	Rayleigh, Essex
Vincent David Moore	a Postgraduate Student	Bexleyheath, Bexley
Paul Christopher Muggleton	a Deputy Bereavement Services Manager	Kingston, Kingston Upon Thames
David Grover	a Cleaning Contractor, retired	Isle of Dogs, Tower Hamlets
Brian Douglas Courtney	a Banker	Reigate, Surrey
Raymond Alfred Caulfield	a Sales and Marketing Consultant	Mill Hill, Barnet
Margaret Rosemary Newton	a Professor of Languages, retired	Geneva, Switzerland
Anne Gabrielle Pralong	a Pharmacist, retired	Geneva, Switzerland
Donald David Hind	a Canadian Army Logistics Officer	Greely, Ontario, Canada
William Thomas Robinson	a Fabrication and Marine Engineer	New Cross, Lewisham
Richard William Walton	a Police Officer	Chorleywood, Hertfordshire
Olga Nikolaevna Skripnikova	a Bank Vice President	Stratford, Newham
Michael Frank Millership	an Insurance Broker	Rudgwick, Sussex
Jennifer Margaret Millership	an Investment Administrator, retired	Rudgwick, Sussex
Eileen Margaret Chipps	a Civil Servant, retired	Chessington, Surrey
Henry Milburn Talbot	The House of Commons Deputy Principal Doorkeeper	Heighington, Lincolnshire
Roger Ricardo Moore	a Management Consultant	Royal Victoria Docks, Newham
Balvinder Singh Bansal	a Health Manager	Barking, Barking and Dagenham
Ronald David Coleman	a Building Company Director, retired	Battersea, Wandsworth

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Ilesh Kumar Kotecha	a Software Education Company Director	Pinner, Harrow
Biant Singh Bansal	a Solicitor	Barking, Essex, Barking and Dagenham
Sandra Preciado Santamaria	a Caterer	Southwark
Modesta Visockiene	a Catering Company Manager	Southwark
Tamara Mykhaylenko	a Caterer	Southwark
Marta Dembinska	a Catering Company Manager	Southwark
Vitalija Zukauskiene	a Caterer	Southwark
Jovita Kuisyte	a Catering Company Manager	Southwark
Elise Mary Sherwell	a Solicitor	East Sheen, Richmond Upon Thames
John Stephen Payne	an Estate Agency Director	Coventry, West Midlands
Carl Anthony Brown	a Mayor's Attendant	Southwark
Clive Maurice Reginald Cooper	an Electrical Wholesale Company Director	Erith, Kent
Anthea Wendy Hammond	a Nurse, retired	Highcliffe, Dorset
James Alexander Delacour De Labilliere, DSO (and bar), MBE	an Insurance Executive	West Byfleet, Surrey
Norman Edward Chapman	a Funeral Director	Wanstead, Redbridge
Mohammed Reza Beyad	a Drilling Control Systems Company Director	Barnes, Richmond Upon Thames
Michael Adegboyega Adeyeye	a Health and Safety Consultant, retired	Kensal Green, Brent
Kenneth Edward Olney	a Surveyor, retired	Amersham, Buckinghamshire
Geoffrey Leonard Stanley Johnston	an Assistant Divisional Fire Officer, retired	Epsom, Surrey
Sandra Ann Cowan-Johnston	a Hairdresser, retired	Epsom, Surrey
Jacqueline Christina Long	an Events Organising Company Director	Cranham, Upminster, Havering
James William Webster	a Financial Director	Melton Constable, Norfolk
Gillian Havers Howard	a Food Consultant	Wapping, Tower Hamlets
Judith Ann Sanders	a Sports Centre Manager	Wapping, Tower Hamlets
Reginald Massey	an Author	Llanidloes, Powys
James Daniel Clifford	a Shipping Services Company Director	Higham, Rochester, Kent
Stephen Matthew Tolfree	a Senior Policy Adviser	Bethnal Green, Tower Hamlets
Bruce Richard Quarterman	a Database Administrator	Southwark
Mauricia Cebulec-Gardner	an Accountant	Northwold Road, Stoke Newington, Haringey
William Walter Sheldon	a Railway Manager, retired	Ilford, Redbridge
David John Clack	a Public Transport General Manager	Nomansland, Salisbury, Wiltshire
Jonathan Nicholas Ernest Day	a Medical Services Quality Assurance Manager	Hammersmith, Hammersmith and Fulham
Martin Andrew Ford	a Retail Manager	Loughton, Essex
Rosalind Ailsa Edwards	a Home Economist, retired	St Albans, Hertfordshire
Ian Timothy Williamson	a Recruitment Consultant, retired	Rustington, Sussex
Barrie James Goulding	a Project Management Construction Company Director	Great Houghton, Northamptonshire
Simon James Bucknall	a Professional Speaker	Lambeth

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David Richard Bide	a Lighting Manufacturing Company Director	Finchingfield, Essex
Susan Joan Lowry	a Secretary, retired	Harpenden, Hertfordshire
Wendi Anne Vaughan-Pughe	an Executive Assistant	Buckhurst Hill, Essex
Jordan Gary Trowse-King	an Accounts Manager	Loughton, Enfield
Paul Harrison	a Music Teacher	Dartford, Kent
John Michael Kingwell	a Heavy Goods Driver, retired	Bexhill On Sea, Sussex
Socratis Nicos Coudounaris	a Chartered Insurance Practitioner	Kingston Upon Thames, Surrey
William Jonathan Warrender	a Royal Naval Officer	Yealmpton, Plymouth, Devon
Derek John Salmon	a University Head of Computer Services, retired	Islington
Claudia Miho Funatsuki	a Student	Hatch End, Pinner, Harrow
Stephen Robert Vincent	a Mayor's Attendant	West Ewell, Epsom, Surrey
Sir Robert Frederick Zenon Geldoff	a Musician and Media Technology Company Director	Wandsworth
Kevin Roy Goodhind	a City of London Police Officer	Harrow, Harrow
James Alasdair Kerr	an Arts Centre Director	Culmore, Derry
H.E. Thambynathan Jasudasen	a Diplomat	Belgravia, Westminster
Dominic Richard William Bisping	a Window and Door Company Director	Leatherhead, Surrey
Vasily Borisovich Shestakov	a Member of the Russian Parliament	St Petersburg, Russia
His Eminence, Cardinal Renato Raffaele Martino	a Cardinal	Vatican City State
Basha Lulzim	The Mayor of Tirana	Tirana, Albania
Jennifer Ann Campbell	a Primary School Principal, retired	Coleraine, County Londonderry

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

Bill

A Bill for an Act of Common Council.

To make further provision for the qualification of candidates for the office of Alderman of the City of London.

(First and Second Reading)

(A printed report of the Policy & Resources Committee thereon has been circulated).

*Motion* – That the report be agreed to and that the Bill be read a first and second time.

After detailed discussions concerning the qualifying criteria to become an Alderman.

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Charles  
Edward Lord,  
O.B.E., J.P.,  
Deputy

*Motion* – That the report be referred back to the Policy and Resources Committee for further consideration.

Alex Bain-  
Stewart M.Sc.,  
J.P.

On a show of hands, the Lord Mayor declared the Motion not to be carried and, sufficient Members having risen to demand a Division, the Court agreed to move straight to a Division on the Motion before the Court, regarding a referral of the report back to the Policy and Resources Committee.

There appeared:-

For the Affirmative 41

ALDERMEN

Gowman, Miss A.J.

Richardson, M.

COMMONERS

Abrahams, G.C.  
Absalom, J.D.  
Anderson, R.K.

Holmes, Ms A.

Ingham Clark, J.

Patel, D., A.C.G.I.  
Pembroke, Mrs. A.M.F.  
Price, Ms E.C.L.  
Pulman, G.A.G., J.P.,  
Deputy  
Punter, C.

Thompson, D.J.  
Tumbridge, J.R.

Bain-Stewart, A., M.Sc.,  
J.P.  
Barker, J.A., O.B.E.,  
Deputy  
Bradshaw, D.J.

James, Mrs C. M.A.  
Jones, G.P., Q.C.

Littlechild, Mrs V., J.P.  
Lord, C.E., O.B.E., J.P.,  
Deputy

Richardson, A.F.M.  
Rounding, Ms V

Challis, N. K.  
Chapman, J., Deputy

Malins, J.H., Q.C.,  
Martinelli, P.N.  
McMurtrie, A.S.  
Mead, Mrs. W., Deputy  
Merrett, R.A.  
Moore, G.W.  
Moss, A.M.

Simons, J.L., M.Sc  
Sleigh, T.C.C.  
Starling, Mrs A.M.

Dudley, Rev. Dr. M.R.

Eve, R.A., O.B.E., Deputy

Fredericks, Ms, M.B.

Ginsburg, S., J.P., Deputy

Tellers for the affirmative – (Affirmative) Scott, J.G.S., J.P., B.A (Hons) and (Negative) Mooney, B.D.F., M.A.

For the Negative 63

ALDERMEN

Bear, Sir Michael D., B.Sc.(Eng)  
M.B.A.  
Finch, Sir Robert  
Garbutt, J.  
Haines, G.W.

Hall, B.R.H.  
Hewitt, P.  
Howard, Sir David, Bt., M.A.,  
D.Sc.  
Judge, Sir Paul  
Luder, I.D., B.Sc.(Econ)

Parmley, Dr. A.C., Mus.M., Hon.  
G.S.M  
Redcliffe, N.G.M.  
Russell, W.  
Stuttard, Sir John, M.A.  
Woolf, Mrs F., C.B.E.  
Wootton, Sir David

COMMONERS

Ayers, K.E. M.B.E.,  
Deputy

Eskenzi, A.N., C.B.E.,  
D.Sc., Deputy  
Everett, K.M. D.Sc.

Lumley, J.S.P., Professor  
Mayhew, J.P., M.A., M.B.A.  
McGuinness, Miss C.,  
M.A., Deputy  
Morris, H. F.

Seaton, I.C.N.  
Smith, G.M.  
Streeter, P.T.

Barrow, D., Deputy  
Bennett J. A., Deputy  
Boden, C.P.  
Boleat, M.J.

Fletcher, J.  
Fraser, S.J., C.B.E.  
Fraser, W.B., O.B.E.,  
Deputy,  
Frew, Ms L.R.

Nash, Mrs, J.C., O.B.E.,  
Deputy  
Newman, Mrs, B.P., C.B.E.

Thomson, J.M.D.,  
Deputy  
Tomlinson, J., B.A.,  
M.Sc., Deputy

Catt, R.M.  
Chadwick, R.A.H.  
Colthurst, H.N.A.  
Cotgrove, D., B.A.,

Gani, I.S.  
Gillon, G.M.F.

Owen-Ward, J.R., M.B.E.,

Welbank, M., Deputy  
Wheatley, M.R.P.H.D.  
Woodhouse, P.J.

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Deane, A.J.C.		Deputy
Dostalova, Ms K.H.	Haines, Rev. Stephen, D.,	
Dove, W.H., M.B.E., J.P.,	M.A. Deputy	Packham, G.D.
Deputy	Harris, B.N.	Pleasance, Ms J.L.
Duckworth, S.D'O. D.L.	Hayward, C.M.	Pollard, J.H.G., Deputy
	Hoffman, T.	
	Howard, R.P.S., Deputy	
	Hudson, M.	
	Hyde, Ms W. M.	

Tellers for the negative – (Negative) Dunphy, P.G. and (Affirmative) Moys, Mrs. S.D.

Whereupon the Lord Mayor declared the Motion not to have been carried.

*Resolved* – That the report be agreed to and that the Bill be read a first and second time.

Parliament

The Remembrancer's report of measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

#### Subordinate Legislation

Title	with effect from
The Non-Domestic Rating (Small Business Rate Relief) (England) (Amendment) Order 2013, S.I. No. 15.	11th February, 2013.
The Town and Country Planning (Modification and Discharge of Planning Obligations) (Amendment) (England) Regulations 2013, S.I. No. 147.	28th February, 2013.
The Council Tax Reduction Schemes (Transitional Provision) (England) Regulations 2013, S.I. No. 215.	6th March, 2013.
The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, S.I. No. 218.	1st April, 2013.
The Licensing Act 2003 (Forms) (Amendment) Regulations 2013, S.I. No. 432.	31st March, 2013.
The Non-Domestic Rating (Rates Retention) Regulations 2013, S.I. No. 452.	28th February, 2013.
The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2013, S.I. No. 476.	31st March, 2013.
The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (England) Regulations 2013, S.I. No. 501.	7th March, 2013.
The Local Authorities (Contracting Out of Tax Billing, Collection and Enforcement Functions) (Amendment) (England) Order 2013, S.I. No. 502.	7th March, 2013.
The Council Tax (Administration and Enforcement) (Amendment) (England) Regulations 2013, S.I. No. 590.	10th April, 2013.
The Bank of England Act 1998 (Macro-prudential Measures) Order 2013, S.I. No. 644.	1st April, 2013.
The Council Tax and Non-Domestic Rating (Demand Notices) (England) (Amendment) Regulations 2013, S.I. No. 694.	18th April, 2013.
The Non-Domestic Rating (Levy and Safety Net) Regulations 2013, S.I. No. 737.	27th March, 2013.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's office.)

Received.

25th April 2013

Results of  
Ballots

The Town Clerk reported the results of a ballot taken at the last Court for the appointment of the Honourable The Irish Society.

\* denotes appointed

	Votes
John David Absalom	40*
Douglas Barrow, Deputy	63*
Roger Arthur Holden Chadwick	62*
Simon D'Olier Duckworth, D.L.	64*
The Revd. Dr. Martin Dudley	34
Peter Gerard Dunphy	28
Dr. Peter Bernard Hardwick, Q.H.P.	32
Brian Nicholas Harris	56*
Oliver Arthur Wynlayne Lodge, T.D, B.Sc.	53*
Catherine McGuinness, M.A., Deputy	92*
Sylvia Doreen Moys	31
Ann Marjorie Francescia Pembroke	11
James Henry George Pollard, Deputy	62*
Richard David Regan, Deputy	56*
Elizabeth Rogula	53*
John George Stewart Scott, J.P., B.A.(Hons)	36
Ian Christopher Norman Seaton	54*
Michael Welbank, Deputy	57*

Read.

Whereupon the Lord Mayor declared those members marked with an asterisk to be appointed onto The Honourable The Irish Society - Simon Duckworth, Deputy Doug Barrow, Roger Chadwick and Deputy Henry Pollard for terms of three years; Deputy Michael Welbank, Brian Harris, Deputy Richard Regan and Ian Seaton for terms of two years; and John Absalom, Oliver Lodge, Deputy Catherine McGuinness and Elizabeth Rogula for terms of one year. (Deputy McGuinness being allocated a one year term at her own request.).

Annual  
Appointment  
of  
Committees

This day the Court proceeded to the annual appointment of Committees.

*Resolved* – That the several Committees be appointed until the first meeting of the Court in May 2014, and that the terms of reference and constitutions be also approved.

Notes:

1. The format of this paper shows the constitution of each Committee, followed by the proposed membership and, lastly, its terms of reference.
2. Against the names of Common Councillors are one or more numbers. A number shown *without brackets* reflects the total number of years that a Member has served on the Committee since first elected to the Court, including 2013/14. Numbers *in brackets* apply only to Committees for which the Court makes an appointment for a four year period, and indicate which year of the period that Member is entering in 2013. (In the case of the Board of Governors of the Guildhall School of Music & Drama and the Barbican Centre Board, appointments are for a three year period).

#### Nominations

3. Nominations for appointments on Ward Committees have been submitted in accordance with Standing Order No. 23(5).
4. Where a Ward chooses not to make a nomination to a Ward Committee or pair with another Ward, the vacancy shall be advertised to all Members and, on the basis of the nominations received, the appointment made by the Court.

25th April 2013

5. Where a vacancy exists on a Ward Committee, an interim ward pairing option may be exercised (in accordance with the agreed ward pairing arrangements) until the replacement ward representative is agreed subsequent to the election of a new Common Councilman for the Ward.

#### **Compliance with Standing Orders**

6. Each Committee or Board, in carrying out the functions and responsibilities delegated to it by the Court of Common Council, shall do so in compliance with the City Corporation's Standing Orders, Financial Regulations and such other requirements as the City Corporation may determine. This includes Committees or Boards with different constitutional arrangements and/or extended delegations, such as the Board of Governors of the Guildhall School of Music & Drama (which operates under a separate Instrument and Articles of Government in accordance with section 29 of the Further and Higher Education Act 1992) and the Police Committee (which has vested in it the powers and duties of the Court of Common Council as Police Authority for the City of London by virtue of the City of London Police Act 1839, together with other relevant legislation, save the appointment of the Commissioner of Police).

#### **Terms of Reference and Delegation**

7. The Court of Common Council may discharge its functions and responsibilities through delegation to the several committees and through delegation to officers, in accordance with the Framework for Accountability and Delegation (agreed by the Court in January 2005).

8. Committees have delegated authority to discharge their functions as set out in their terms of reference and in accordance with Standing Orders.

9. Lands and/or property in the purview of committees shall be managed and maintained by the relevant committee.

10. Committees may also choose to delegate the exercise of their functions to sub-committees and to officers.

#### **Matters of Policy and/or Strategic Importance**

11. The creation of a new, or the amendment of an existing, corporate or strategic policy, or other matters of corporate or strategic importance, should be referred by committees to the Policy & Resources Committee for consideration prior to the matter being referred, as necessary, to the Court of Common Council.

#### **Chief Commoner – Attendance at Committee Meetings**

12. The Chief Commoner shall have the ability to attend any City Corporation Committee meeting and to speak at such meetings.

#### **Matters of Dispute**

13. The Policy & Resources Committee shall attempt to resolve matters of dispute between individual committees, reporting as necessary to the Court of Common Council.

#### **General**

14. For ease of reference, the Committees have been grouped by function.

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**POLICY & RESOURCES COMMITTEE****1. Constitution**

A Non-Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- 20 Members elected by the Court of Common Council, at least four of whom shall have fewer than 10 years' service on the Court, and two of whom shall be residents (NB. these categories are not exclusive ie. one Member can fulfil both criteria)
- the following ex-officio Members:-
  - The Right Honourable the Lord Mayor for the time being
  - The Chief Commoner (who will chair any Sub-Committees regarding Hospitality and Privileges)
  - such Members of the Court of Common Council as have seats in Parliament
  - the Chairmen of the following Committees:-
    - Finance
    - Planning & Transportation
    - Port Health & Environmental Services
    - Police
    - Community & Children's Services
    - Establishment
    - Barbican Centre
    - Investment
    - Culture, Heritage and Libraries
  - The Deputy Chairmen of the Finance and Investment Committees

**2. Quorum**

The quorum consists of any nine Members.

**3. Membership 2013/14****ALDERMEN**

- 10 Sir David Howard, Bt., M.A., D.Sc.
- 1 Sir David Wootton
- 2 Fiona Woolf, C.B.E.
- 1 Alan Colin Drake Yarrow

**COMMONERS**

- 4 (4) John Alfred Bennett, Deputy
- 13 (4) Jeremy Paul Mayhew, M.A., M.B.A.
- 11 (4) Wendy Mead, Deputy
- 4 (4) James Richard Tumbridge
- 3 (3) Hugh Fenton Morris, *for three years*
- 3 (3) Douglas Barrow, Deputy
- 7 (3) Mark John Boleat
- 12 (3) George Marr Flemington Gillon
- 7 (3) Stephen Douglas Quilter, B.Sc.(Hons.)
- 5 (2) Simon D'Olier Duckworth D.L.
- 2 (2) Marianne Bernadette Fredericks
- 9 (2) Catherine McGuinness M.A., Deputy
- 2 (2) Dr Giles Robert Evelyn Shilson, Deputy

together with the ex-officio Members referred to in paragraph 1 above and seven Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

**General**

- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
- (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
- (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;



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- (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
- (e) the use of the City's Armorial bearings and the Bridge Mark;
- (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
- (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
- (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
- (i) making recommendations to the Court of Common Council in respect of:
  - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
  - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
  - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
  - (iv) the promotion of legislation and, where appropriate, byelaws;

### **Resource Allocation**

- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;

### **Corporate Assets**

- (k) a) determining the overall use of the Guildhall Complex; and  
b) approving overall strategy and policy in respect of City Corporation's assets;

### **Projects**

- (l) Scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;

### **Hospitality**

- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;

### **Privileges**

- (n) Members' privileges, facilities and development;

### **Sustainability**

- (o) strategies and initiatives in relation to sustainability;

### **Sub-Committees**

- (p) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - \* Resource Allocation
  - Projects
  - Public Relations and Economic Development
  - †Hospitality
  - †Members' Privileges

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

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FINANCE COMMITTEE1. **Constitution**

A Ward Committee consisting of,

- four Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Investment Committee (ex-officio)

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2013/14**

## ALDERMEN

- 2 Sir Michael David Bear
- 2 Sir Paul Judge
- 1 John Garbutt
- 2 Neil Graham Morgan Redcliffe

## COMMONERS

14	Jeremy Paul Mayhew, M.A., M.B.A. ....	Aldersgate
1	Randall Keith Anderson .....	Aldersgate
5	David James Thompson .....	Aldgate
1	Robert Allan Merrett .....	Bassishaw
1	Jamie Ingham Clark .....	Billingsgate
11	Simon D'Olier Duckworth, D.L. ....	Bishopsgate
3	Wendy Marilyn Hyde .....	Bishopsgate
1	Oliver Arthur Wynlayne Lodge, T.D, B.Sc. ....	Bread Street
10	Brian Nicholas Harris .....	Bridge and Bridge Without
9	John George Stewart Scott, J.P. ....	Broad Street
11	Kevin Malcolm Everett D.Sc. ....	Candlewick
10	Raymond Michael Catt .....	Castle Baynard
3	Nigel Kenneth Challis .....	Castle Baynard
29	Robin Anthony Eve, O.B.E., Deputy .....	Cheap
1	Stuart John Fraser, C.B.E. ....	Coleman Street
23	Sir Michael Snyder, Deputy .....	Cordwainer
3	Ian Christopher Norman Seaton, .....	Cornhill
4	John Alfred Barker, O.B.E., Deputy .....	Cripplegate Within
10	John Tomlinson, B.A., M.Sc., Deputy .....	Cripplegate Without
9	James Henry George Pollard, Deputy .....	Dowgate
1	Ann Holmes .....	Farringdon Within
13	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy .....	Farringdon Within
8	George Christopher Abrahams .....	Farringdon Without
10	Charles Edward Lord, O.B.E., J.P., Deputy .....	Farringdon Without
1	Philip John Woodhouse .....	Langbourn
1	Robert Picton Seymour Howard, Deputy .....	Lime Street
1	John Fletcher .....	Portsoken
13	Alastair John Naisbitt King, M.Sc, Deputy. ....	Queenhithe
11	Roger Arthur Holden Chadwick .....	Tower
7	Tom Hoffman .....	Vintry
1	Lucy Roseanne Frew .....	Wallbrook

together with the ex-officio Members referred to in paragraph 1.

25th April 2013

4. **Terms of Reference**

To be responsible for:-

**Finance**

- (a) Ensuring effective arrangements are made for the proper administration of the City Corporation's financial affairs;
- (b) considering the annual budget of the several committees, to ascertain that they are within the resources allocated, are applied to the policies for which those resources were allocated and represent value for money in the achievement of those policies;
- (c) determining annually with the Resource Allocation Sub-Committee, the appropriate performance return bench marks for the City's and Bridge House Estates;
- (d) obtaining value for money in all aspects of the City of London Corporation's activities;
- (e) monitoring performance against individual Departmental Business Plans and bringing about improvements in performance;
- (f) overseeing the City of London Corporation's approved list of contractors and consultants;
- (g) dealing with requests for grants for charitable purposes from funds under the Committee's control, including the City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660) and the City Educational Trust (registered charity no. 290840), allowances, expenses, insurance, business travel, treasure trove and Trophy Tax;
- (h) making recommendations to the Court of Common Council in respect of:-
  - (i) the audited accounts, the Annual Budget and to recommend the non-domestic rate and Council Tax to be levied and to present the capital programme and make recommendations as to its financing;
  - (ii) the appointment of the Chamberlain;
- (i) strategies and initiatives in relation to energy;

**Information Systems**

- (i) developing and implementing IS strategies to support the business needs of the City of London Corporation;

**Sub-Committees**

- (j) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Efficiency & Performance
  - Finance Grants
  - Information Systems
  - Corporate Assets

25th April 2013

**INVESTMENT COMMITTEE****1. Constitution**

A Non-Ward Committee consisting of,

- 14 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- eight Members nominated by the Policy & Resources Committee
- the Chairman and a Deputy Chairman of the Policy & Resources Committee (ex-officio)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio)

**2. Quorum**

The quorum consists of any seven Members.

**3. Membership 2013/14**

- 3 (3) Ian Christopher Norman Seaton, *for three years*
- 3 (3) Michael John Cassidy, C.B.E., Deputy, *for three years*
- 3 (3) Roger Arthur Holden Chadwick, *for three years*
- 3 (3) Kenneth Edwin Ayers, M.B.E., Deputy
- 3 (3) George Marr Flemington Gillon
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.
- 3 (2) Raymond Michael Catt
- 2 (2) Tom Hoffman
- 2 (2) Clare James, M.A.

together with the Members referred to in paragraph 1 and five Members to be appointed this day.

**4. Terms of Reference**

- (a) To be responsible for the strategic oversight and monitoring of the performance of all of the City of London Corporation's investments, in accordance with the investment strategy determined by the Policy & Resources Committee.
- (b) To fulfil (a) above by means of the appointment of a Property Investment Board, a Financial Investment Board and a Social Investment Board responsible for property, financial investments and social investments, respectively.
- (c) To provide the Resource Allocation Sub Committee with proportions between property and non property assets as part of the resource allocation process with the final decision remaining with the Resource Allocation Sub Committee.

Note: The Property Investment Board, Financial Investment Board and Social Investment Board shall have the power to:-

- i) co-opt people with relevant expertise or experience, including non-Members of the Court; and
- ii) submit reports on matters relevant to their responsibilities directly to the Court of Common Council.

25th April 2013

**AUDIT & RISK MANAGEMENT COMMITTEE****1. Constitution**

A Non-Ward Committee consisting of,

- nine Members elected by the Court of Common Council\* at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three external representatives (ie. non-Members of the Court of Common Council with no voting rights)
- the Chairman and Deputy Chairman of the Finance Committee (ex-officio with no voting rights)
- a representative of the Policy & Resources Committee (ex-officio with no voting rights)

\*The Chairmen of the Policy and Resources, Finance and Investment Committees are not eligible for election to this Committee and the Deputy Chairman of the Audit & Risk Management Committee for the time being may not be a Chairman of another Committee.

**2. Quorum**

The quorum consists of five Members ie. at least three Members elected by the Court of Common Council and at least one external representative.

**3. Membership 2013/14**

- 3 (3) The Revd. Dr. Martin Dudley, *for three years*  
 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*  
 3 (3) Robin Anthony Eve, O.B.E., Deputy  
 3 (3) Jeremy Paul Mayhew, M.A., M.B.A.  
 3 (3) Simon Walsh, M.A., Alderman  
 3 (2) Nigel Kenneth Challis  
 3 (2) Oliver Arthur Wynlayne Lodge, T.D, B.Sc.

together with the Members referred to in paragraph 1 and two Members to be appointed this day.

**4. Terms of Reference****Audit**

- (a) To consider and approve the annual internal and external audit plans.
- (b) To commission and to receive reports from the Chief Internal Auditor on the extent that the City of London Corporation can rely on its system of internal control and to provide reasonable assurance that the City of London Corporation's objectives will be achieved efficiently.
- (c) To meet with the external auditors prior to the presentation of the Accounts to the Court, consider the audited annual accounts of the City Fund and the various non-local authority funds, to receive and consider the formal reports, letters and recommendations of the City of London Corporation's external auditors and to make recommendations relating to the approval of the accounts (to the Finance Committee).
- (d) To meet with the external auditors of the City Fund and the various non-local authority funds at least once in each calendar year prior to the presentation of the Accounts to the Court.
- (e) To report back as necessary to the Court of Common Council.
- (f) To appoint an Independent Audit Panel to make recommendations on the appointment of external auditors to the Court of Common Council.

**Risk Management**

- (a) To monitor and oversee the City of London Corporation's risk management strategy, anti-fraud and anti-corruption arrangements; and to be satisfied that the authority's assurance framework properly reflect the risk environment.
- (b) To consider all audit or external inspection reports relating to any department at the City of London Corporation and seek assurance that action has been taken where necessary.
- (c) To receive an annual report from the Chamberlain reviewing the effectiveness of the City of London's risk management strategy.
- (d) To consider and report back to the Court on any risks related to all governance issues.

25th April 2013

PLANNING & TRANSPORTATION COMMITTEE

1. **Constitution**  
A Ward Committee consisting of,
  - four Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

## ALDERMEN

- 2 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
- 2 David Andrew Graves
- 2 John Garbutt  
Alderman for the Ward of Broad Street

## COMMONERS

- 9 The Revd. Dr. Martin Dudley .....Aldersgate
- 1 Randall Keith Anderson .....Aldersgate
- 5 Sylvia Doreen Moys .....Aldgate
- 9 Michael Welbank, Deputy .....Billingsgate
- 1 Thomas Charles Christopher Sleigh.....Bishopsgate
- 1 Patrick Thomas Streeter .....Bishopsgate
- 5 Oliver Arthur Wynlayne Lodge, T.D., B.Sc. ....Bread Street
- 29 John Richard Owen-Ward, M.B.E., Deputy .....Bridge and Bridge Without
- 1 Christopher Michael Hayward .....Broad Street
- 19 Stanley Keith Knowles, M.B.E., Deputy .....Candlewick
- 6 Michael Hudson .....Castle Baynard
- 7 Jeremy Lewis Simons M.Sc. ....Castle Baynard
- 8 Ann Marjorie Francescia Pembroke .....Cheap
- 5 Sophie Anne Fernandes .....Coleman Street
- 2 George Marr Flemington Gillon .....Cordwainer
- 5 Peter Gerard Dunphy .....Cornhill
- 3 David John Bradshaw .....Cripplegate Within
- 1 Chris Punter.....Cripplegate Without
- 11 James Henry George Pollard, Deputy .....Dowgate
- 6 Alex Bain-Stewart M.Sc., J.P. ....Farringdon Within
- 1 Graeme Martyn Smith .....Farringdon Within
- 1 Paul Nicholas Martinelli .....Farringdon Without
- 1 Gregory Percy Jones .....Farringdon Without
- 8 John Douglas Chapman, Deputy.....Langbourn
- 1 Dennis Cotgrove, B.A. ....Lime Street
- 1 Henry Llewellyn Michael Jones, Deputy .....Portsoken
- 15 Brian Desmond Francis Mooney, M.A. ....Queenhithe
- 6 Marianne Bernadette Fredericks .....Tower
- 8 William Barrie Fraser, O.B.E., Deputy .....Vintry
- 1 James Michael Douglas Thomson, Deputy .....Walbrook

Together with one Member to be appointed at the May meeting of the Court in place of the Ward of Baasishaw which is not making an appointment on this occasion.

25th April 2013

4. **Terms of Reference**

To be responsible for:-

- (a) All functions of the City as local planning authority [relating to town and country planning and development control] pursuant to the Town and Country Planning Act 1990, the Planning (Listed Building and Conservation Areas) Act 1990 and Compulsory Purchases Act 2004, the Planning Act 2008 and all secondary legislation pursuant to the same and all enabling legislation (including legislation amending or replacing the same).
- (b) Making recommendations to Common Council relating to the acquisition, appropriation and disposal of land held for planning purposes and to exercise all other functions of the local planning authority relating to land held for planning (or highways) purposes, and making determinations as to whether land held for planning or highways purposes is no longer required for those purposes, other than in respect of powers expressly delegated to another committee.
- (c) All functions of the Common Council as local highway, traffic, walkway and parking authority (other than in respect of powers expressly delegated to another committee) and the improvement of other open land under S.4 of the City of London (Various Powers) Act 1952.
- (d) All functions under part II of the City of London (Various Powers) Act 1967 including declaration, alteration and discontinuance of City Walkway.
- (e) All functions relating to the construction, maintenance and repair of sewers in the City, including public sewers (on behalf of Thames Water under an agency arrangement).
- (f) All functions relating to the Stopping Up of highway (including as local planning authority and highway authority).
- (g) All functions relating to street naming and numbering under the London Building Acts (Amendment) Act 1939.
- (h) All functions relating to the control, maintenance and repair of the five City river bridges (insofar as matters not within the delegated authority of another Committee).
- (i) All functions relating to building control under the Building Act 1984, Building Regulations 2000-10 and London Building Acts 1930-82.
- (j) The setting of building control charges under the Building (Local Authority Charges) Regulations 2010.
- (k) Response to and resolution of dangerous structures under the London Building Acts (Amendment) Act 1939.
- (j) All functions relating to the City of London Corporation's commemorative blue plaques.
- (k) All functions relating to the Local Land Charges Act 1975.
- (l) The appointment of the City Planning Officer.
- (m) The appointment of the Director of the Built Environment (in consultation with the Port Health and Environmental Services Committee).
- (n) The appointment of such Sub-Committees as is considered necessary for the better performance of its duties including a Streets & Walkways Sub-Committee.

25th April 2013

PORT HEALTH & ENVIRONMENTAL SERVICES COMMITTEE1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2013/14**

## ALDERMEN

- 1 Sir David Hugh Wootton
- 1 John Garbutt

## COMMONERS

6	Barbara Patricia Newman, C.B.E. ....	Aldersgate
1	John Stuart Penton Lumley .....	Aldersgate
1	Hugh Fenton Morris .....	Aldgate
9	Michael Welbank, Deputy .....	Billingsgate
3	Stanley Ginsburg J.P., Deputy .....	Bishopsgate
23	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
	(Bread Street has paired with Cordwainer for this appointment) .....	Bread Street
17	John Richard Owen-Ward, M.B.E., Deputy .....	Bridge and Bridge Without
10	John Alfred Bennett, Deputy .....	Broad Street
13	Kevin Malcolm Everett D.Sc. ....	Candlewick
9	Jeremy Lewis Simons M.Sc. ....	Castle Baynard
6	Nigel Kenneth Challis .....	Castle Baynard
1	Alastair Michael Moss .....	Cheap
1	Andrew Stratton McMurtrie .....	Coleman Street
18	George Marr Flemington Gillon .....	Cordwainer
1	Peter Gerard Dunphy .....	Cornhill
4	Vivienne Littlechild, J.P. ....	Cripplegate
10	John Tomlinson, B.A., M.Sc., Deputy .....	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
11	Richard David Regan, Deputy .....	Farringdon Within
1	Karina Helen Dostalova. ....	Farringdon Within
14	Wendy Mead, Deputy .....	Farringdon Without
1	John David Absalom .....	Farringdon Without
1	Philip John Woodhouse .....	Langbourn
1	Henry Nicholas Colthurst .....	Lime Street
5	Delis Regis .....	Portsoken
15	Brian Desmond Francis Mooney, M.A. ....	Queenhithe
5	Gerald Albert George Pulman, J.P., Deputy .....	Tower
4	William Barrie Fraser, O.B.E., Deputy. ....	Vintry
1	James Michael Douglas Thomson, Deputy .....	Walbrook

Together with one Member to be appointed at the May meeting of the Court in place of the Ward of Baasishaw which is not making an appointment on this occasion.

4. **Terms of Reference**

To be responsible for:-

- (a) all the City of London Corporation's environmental health, port health, animal health, consumer protection, licensing (with the exception of those which are in the province of another Committee), public conveniences, street cleansing, refuse collection and disposal, and cemetery and crematorium functions;



**25th April 2013**

- (b) the implementation of those sections of any Acts of Parliament and/or European legislation which direct that the local authority take action in respect of those duties listed at (a) above;
- (c) the appointment of the Director of the Built Environment (in consultation with the Planning & Transportation Committee);
- (d) the appointment of the Director of the Markets and Consumer Protection (in consultation with the Markets and Licensing Committees);
- (e) the appointment of the Director of Open Spaces (in consultation with the Open Spaces & City Gardens Committee);
- (f) determining any appeals against a decision not to grant City premises a licence under the provisions of the Marriage Act 1994 and the City of London (Approved Premises for Marriage) Act 1996 to conduct civil marriage ceremonies;
- (g) the appointment of the City of London Coroner;
- (h) the Signor Pasquale Favale Bequest (registered charity no. 206949);
- (i) making recommendations to the Court of Common Council in respect of the making and sealing of byelaws for the variance of charges at the Animal Reception Centre.

25th April 2013

**MARKETS COMMITTEE**

1. **Constitution**  
A Ward Committee consisting of,
  - two Aldermen nominated by the Court of Aldermen
  - up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides)

2. **Quorum**  
The quorum consists of any nine Members.

3. **Membership 2013/14**

**ALDERMEN**

Alderman for the Ward of Bassishaw

Alderman for the Ward of Lime Street

**COMMONERS**

11	Joyce Carruthers Nash, O.B.E., Deputy .....	Aldersgate
1	John Stuart Penton Lumley .....	Aldersgate
6	Hugh Fenton Morris .....	Aldgate
5	Robert Allan Merrett .....	Bassishaw
7	Michael Welbank, Deputy .....	Billingsgate
12	Stanley Ginsburg J.P., Deputy .....	Bishopsgate
1	Patrick Thomas Streeter .....	Bishopsgate
4	Dr Giles Robert Evelyn Shilson, Deputy .....	Bread Street
6	Brian Nicholas Harris .....	Bridge and Bridge Without
1	Christopher Michael Hayward .....	Broad Street
10	Stanley Keith Knowles, M.B.E., Deputy .....	Candlewick
7	Michael Hudson .....	Castle Baynard
1	Graham David Packham .....	Castle Baynard
12	Robin Anthony Eve, O.B.E., Deputy .....	Cheap
1	Ian Christopher Norman Seaton .....	Cornhill
3	Chris Punter .....	Cripplegate Within
1	Angela Starling .....	Cripplegate Without
1	Mark Raymond Peter Henry Delano Wheatley .....	Dowgate
9	Alex Bain-Stewart M.Sc., J.P. ....	Farringdon Within
1	Karina Helen Dostalova .....	Farringdon Within
1	Wendy Mead, Deputy .....	Farringdon Without
1	Charles Edward Lord, O.B.E., J.P., Deputy .....	Farringdon Without
7	John Douglas Chapman, Deputy .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
1	Ibthayhaj Shadique Gani .....	Portsoken
12	Alastair John Naisbitt King, M.Sc., Deputy .....	Queenhithe
5	James Richard Tumbridge .....	Tower
4	Tom Hoffman .....	Vintry

Together with three Members to be appointed at the May meeting of the Court in place of the three Wards (Coleman Street, Cordwainer and Walbrook) not making appointments on this occasion.

4. **Terms of Reference**  
To be responsible for:-
  - (a) the management of all matters relating to Smithfield Market, Billingsgate Market and Spitalfields Market and the letting of all premises therein;
  - (b) the appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services and Licensing Committees).

25th April 2013

**POLICE COMMITTEE**

1. **Constitution**

A non-ward committee consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police Committee Membership Scheme

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

- 20 (2) Stanley Keith Knowles, M.B.E., Deputy, *for two years*
- 5 (2) Richard David Regan, Deputy, *for two years*
- 4 (2) Douglas Barrow, Deputy *for three years*
- 9 (2) Mark John Boleat, *for three years*
- 8 (2) James Henry George Pollard, Deputy, *for three years*
- 12 (2) Simon D'Olier Duckworth, M.A., D.L.
- 12 (2) Ian David Luder, B.Sc.(Econ.), C.B.E., Alderman
- 7 (2) Joyce Carruthers Nash, O.B.E., Deputy

Together with three Members to be appointed this day and two non-City of London Corporation Members to be appointed in May 2013.

4. **Terms of Reference**

To be responsible for:

- a) securing an efficient and effective police service in the City of London and holding the Commissioner to account for the exercise of his/her functions and those person under his/her direction and control;
- b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people , the views of the Commissioner and the Strategic Policing Requirement;
- c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- e) the handling of complaints and the maintenance of standards across the Force;
- f) monitoring of performance against the City of London Policing Plan;
- g) appointing such sub-committees as are considered necessary for the better performance of its duties including an Economic Crime Board, a Performance and Resource Management Sub Committee and a Professional Standards and Complaints Sub Committee.

25th April 2013

CRIME AND DISORDER SCRUTINY COMMITTEE1. **Constitution**

A Non-Ward Committee consisting of the Chairman and Deputy Chairman of the

- Policy and Resources Committee, or their representatives;
- Police Committee or their representatives;
- Community and Children's Services Committee or their representatives; and
- Licensing Committee, or their representatives.

appointed in accordance with the Police and Justice Act 2006.

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2013/14**

The ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

(a) to be responsible for the review and scrutiny of decisions made, or other actions taken, in connection with the discharge by the responsible authorities and other members of the Safer City Partnership of their crime and disorder functions;

(b) to make reports or recommendations to other committees and to the Court of Common Council with respect to the discharge of those functions; and,

(c) to have at least one meeting each year dedicated to scrutinising crime and disorder matters.

25th April 2013

CULTURE, HERITAGE & LIBRARIES COMMITTEE1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 31 Commoners representing each Ward or Side of Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides).
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Board (ex-officio)

2. **Quorum**

The quorum consists of any nine Members.

3. **Membership 2013/14**

## ALDERMEN

- 3 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.  
1 William Russell

## COMMONERS

3	Barbara Patricia Newman, C.B.E.	Aldersgate
1	Jeremy Paul Mayhew, M.A., M.B.A.	Aldersgate
3	Sylvia Doreen Moys	Aldgate
3	Robert Allan Merrett	Bassishaw
1	Jamie Ingham Clark	Billingsgate
1	Wendy Marilyn Hyde	Bishopsgate
3	William Harry Dove, M.B.E., J.P., Deputy	Bishopsgate
1	Dr Giles Robert Evelyn Shilson, Deputy	Bread Street
3	Brian Nicholas Harris	Bridge and Bridge Without
3	John George Stewart Scott, J.P.	Broad Street
3	Kevin Malcolm Everett D.Sc.	Candlewick
1	Christopher Paul Boden	Castle Baynard
1	Graham David Packham	Castle Baynard
3	Ann Marjorie Francesca Pembroke	Cheap
1	Michael John Cassidy, C.B.E., Deputy	Coleman Street
3	Mark John Boleat	Cordwainer
1	The Revd. Stephen Decatur Haines, M.A, Deputy	Cornhill
3	Vivienne Littlechild, J.P.	Cripplegate
3	Stephen Douglas Quilter, B.Sc.(Hons)	Cripplegate
1	Mark Raymond Peter Henry Delano Wheatley	Dowgate
3	Richard David Regan, Deputy	Farringdon Within
3	Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy	Farringdon Within
1	Emma Charlotte Louisa Price	Farringdon Without
2	Julian Henry Malins, Q.C.,	Farringdon Without
1	Judith Lindsay Pleasance	Langbourn
3	Dennis Cotgrove, B.A.	Lime Street
1	Ibthayhaj Shadique Gani	Portsoken
3	Alastair John Naisbitt King, M.Sc, Deputy	Queenhithe
1	Gerald Albert George Pulman, J.P., Deputy	Tower
3	Tom Hoffman	Vintry
1	Lucy Roseanne Frew	Walbrook

25th April 2013

4. **Terms of Reference**

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and tourism including the development of relevant strategies and policies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service;
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the appointment of the Director of Culture, Heritage and Libraries.
- (e) the management and maintenance and, where appropriate, furnishing the City Information Centre, the Monument, the Roman Baths (Lower Thames Street) and the tourist and events elements of Tower Bridge;
- (f) matters relating to the City's obligations for its various benefices;
- (g) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriff's Chariots and State Harness;
- (h) cart marking;
- (i) the development and implementation of a strategy for the management of Keats House (registered charity no. 1053381) and all of the books and artefacts comprising the Keats collection, in accordance with the relevant documents governing this charitable activity;
- (j) overseeing the City's Miscellaneous Arts and Related Initiatives Budget, including any individual funding requests above £2,000, annual budget requests and any future review of the fund;
- (k) the management of Guildhall Library Centenary Fund (registered charity no. 206950)
- (l) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (m) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Benefices
  - Keats House

25th April 2013

**BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL****1. Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- up to 10 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School for Girls
  - the Chairman of the Board of Governors of City of London Freemen's School
- up to five co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

**2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

**3. Membership 2013/14****ALDERMAN**

2 Sir Paul Judge

**COMMONERS**

8 (4) The Revd. Stephen Decatur Haines, M.A, Deputy  
 5 (4) Ian Christopher Norman Seaton  
 5 (3) Marianne Bernadette Fredericks  
 1 (1) Sylvia Doreen Moys, *for two years*  
 15 (2) William Harry Dove, M.B.E., J.P., Deputy  
 11 (2) Joyce Carruthers Nash, O.B.E., Deputy

together with:-

Mr. R. Lehmann  
 Lord Levene of Portsoken  
 Mr. C. S. Martin, M.A.  
 Dame Mary Richardson  
 Professor J.M.A. Whitehouse

together with the ex-officio Members referred to in paragraph 1 above and four Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the Director of Finance.

25th April 2013

**BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL FOR GIRLS****1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London Freeman's School
- up to six co-opted non-City of London Corporation Governors with experience relevant to the Board

The Chairman of the Board shall be elected from the City Corporation Members.

**2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

**3. Membership 2013/14****ALDERMEN**

- 1 Benjamin Robert Hadley Hall
- 2 David Andrew Graves

**COMMONERS**

- 6 (4) Raymond Michael Catt
- 4 (4) Henrika Priest
- 12 (3) Tom Hoffman
- 12 (3) Sylvia Doreen Moys
- 3 (3) Virginia Rounding
- 13 (2) Richard David Regan, Deputy
- 24 (2) Sir Michael Snyder, Deputy

together with :-

- Prof. J. Betteridge
- Dr. S. Ellington
- Ms. Mary Robey
- Mr R. Sermon MBE

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.



25th April 2013

**BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL****1. Constitution**

A Non-Ward Committee consisting of,

- up to two Aldermen nominated by the Court of Aldermen
- up to 12 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the following ex-officio Members:-
  - the Chairman of the Board of Governors of City of London School
  - the Chairman of the Board of Governors of City of London School for Girls
- up to six co-opted non-City of London Corporation Governors with relevant experience of education

The Chairman of the Board shall be elected from the City Corporation Members.

**2. Quorum**

The quorum consists of any five Common Council Governors.

Any decision taken by the Board of Governors shall require the agreement of a majority of Common Council Governors present at the meeting and voting.

**3. Membership 2013/14****ALDERMEN**

- 1 Dr Andrew Charles Parmley, Mus.M., Hon. F.S.G.
- 1 Peter Hewitt

**COMMONERS**

- 8 (4) Brian Nicholas Harris
- 5 (4) Elizabeth Rogula
- 9 (3) John Alfred Bennett, Deputy
- 5 (3) Michael Hudson
- 31 (2) Robin Anthony Eve, O.B.E., Deputy
- 2 (2) Stuart John Fraser, C.B.E.

together with :-

- Mr. F. M. Bramwell
- Sir Clive Martin O.B.E., T.D., D.L.
- Mr. Douglas Mobsby M.B.E.
- Mr. C. Townsend

Together with the ex-officio Members referred to in paragraph 1 above and six Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

- (a) all School matters;
- (b) the management of the School land and buildings belonging to the City of London Corporation;
- (c) the appointment of the Headmaster/Headmistress and, where appropriate, the deputies and the bursar.

25th April 2013

**BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA****1. Constitution**

A Non-Ward Committee consisting of,

- 11 Members elected by the Court of Common Council for a term of three years (renewable twice) at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Principal of the Guildhall School of Music & Drama
- one member of the Guildhall School academic staff to be elected by the Academic staff for a term of three years (renewable twice)
- one member of the Guildhall School administrative staff to be elected by such staff for a term of three years (renewable twice)
- one Guildhall student representative who shall normally be the President of the Students' Union
- up to six co-opted non-City of London Corporation Governors with appropriate expertise for a term of three years (renewable twice)

None of the appointed Governors shall serve on the Board for more than a maximum of nine years.

The Chairman and Deputy Chairman of the Board shall be elected from the City Corporation Members.

The Chairman of the Barbican Centre Board, the Chairman of the Culture, Heritage & Libraries Committee and one representative of the Centre for Young Musicians shall be permitted to attend the Board in a non-voting, advisory capacity.

**2. Quorum**

The quorum consists of any seven Common Council Governors.

**3. Membership 2013/14**

- 3 (3) John Douglas Chapman, Deputy
- 3 (3) Fiona Woolf, C.B.E., Alderman
- 6 (2) John Alfred Barker, O.B.E., Deputy
- 5 (2) David Andrew Graves, Alderman
- 5 (2) Wendy Mead, Deputy
- 7 (2) Ann Marjorie Francesca Pembroke
- 4 (2) Jeremy Lewis Simons MSc

together with those referred to in paragraph 1 above, four Members to be appointed this day and:-

- |   |   |   |
|---|---|---|
| the Principal of the Guildhall School for the time being  | - | Prof Barry Ife, C.B.E., F.K.C., Hon. FRAM., B.A.(Hons.), Ph.D., A.L.C.M.  |
| one Academic Member of the Guildhall School Staff, elected by the Academic Staff                | - | Pamela Lidiard  |
| one Non-Academic Member of the Guildhall School Staff, elected by the administrative staff      | - | Gareth Higgins  |
| one Guildhall School Student representative (President of the Student Union for the time being) | - | Daisy Evans   |
| up to 6 Non-City of London Corporation Members with appropriate expertise                       | - | Sir Andrew Burns<br>Christina Coker O.B.E.<br>Neil Constable<br>Daniel Evans<br>Paul Hughes<br>Kathryn McDowell, C.B.E., D.L. |

**4. Terms of Reference**

To be responsible for:-

- (a) the approval of a strategic plan and the determination of the educational character and the mission/aims of the Guildhall School of Music & Drama and oversight of its activities;
- (b) the approval of an annual Business Plan;
- (c) the approval of annual estimates of income and expenditure;
- (d) the approval of the annual audited financial statements of the Guildhall School of Music & Drama;
- (e) the appointment of the Principal of the Guildhall School of Music & Drama

25th April 2013

COMMUNITY & CHILDREN'S SERVICES COMMITTEE1. **Constitution**

A Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- up to 33 Commoners representing each Ward (two representatives for the Wards with six or more Members regardless of whether the Ward has sides), those Wards having 200 or more residents (based on the Ward List) being able to nominate a maximum of two representatives
- a limited number of Members co-opted by the Committee (e.g. the two parent governors required by law)

In accordance with Standing Order Nos. 29 & 30, no Member who is resident in, or tenant of, any property owned by the City of London and under the control of this Committee is eligible to be Chairman or Deputy Chairman.

2. **Quorum**

The quorum consists of any nine Members. [N.B. - the co-opted Members only count as part of the quorum for matters relating to the Education Function]

3. **Membership 2013/14**

## ALDERMEN

- 2 Peter Hewitt  
Alderman for the Ward of Bassishaw

## COMMONERS

8	The Revd. Dr. Martin Dudley .....	Aldersgate
3	Joyce Carruthers Nash, O.B.E., Deputy.....	Aldersgate
1	Dhruv Patel .....	Aldgate
1	Thomas Charles Christopher Sleigh .....	Bishopsgate
8	William Harry Dove, M.B.E., J.P., Deputy .....	Bishopsgate
	(Bridge and Bridge Without has paired with Billingsgate for this appointment) .....	Bridge and Bridge Wt.
4	John Alfred Bennett, Deputy .....	Broad Street
7	Catherine McGuinness, M.A., Deputy.....	Castle Baynard
3	Henrika Johanna Sofia Priest .....	Castle Baynard
1	Alastair Michael Moss .....	Cheap
7	The Revd. Stephen Decatur Haines, M.A, Deputy .....	Cornhill
5	Gareth Wynford Moore .....	Cripplegate
8	Angela Starling.....	Cripplegate
	(Dowgate has paired with Farringdon Within for this appointment) .....	Dowgate
3	Virginia Rounding.....	Farringdon Within
2	Clare James, M.A.....	Farringdon Within
2	Alexander John Cameron Deane.....	Farringdon Without
1	Adam Fox McCloud Richardson .....	Farringdon Without
1	Judith Lindsay Pleasance .....	Langbourn
6	Elizabeth Rogula .....	Lime Street
4	Henry Llewellyn Michael Jones, Deputy .....	Portsoken
2	John Fletcher.....	Portsoken
7	Brian Desmond Francis Mooney, M.A.....	Queenhithe
2	Marianne Bernadette Fredericks.....	Tower
8	William Barrie Fraser, O. B. E., Deputy.....	Vintry

Together with the following Members who have been appointed in place of the six Wards not making appointments on this occasion:-

Nicholas John Anstee, Alderman  
Dennis Cotgrove, B.A.  
Ibthayhaj Shadique Gani  
David Andrew Graves, Alderman  
John Stuart Penton Lumley  
Emma Charlotte Louisa Price

Together with two Members to be appointed at the May meeting of the Court in place of the two Wards (Bassishaw and Bridge) not making appointments on this occasion.

25th April 2013

4. **Terms of Reference**

To be responsible for:-

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education
  - Social Services
  - Social Housing (ie. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council)
  - public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - Sport/Leisure Activities
  - management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instrumentsand the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) making recommendations to the Court of Common Council regarding the constitutional arrangements for the Governing Bodies of the City of London Academies (including Governor appointments);
- (d) oversight and monitoring of the City of London's sponsorship of its Academies;
- (e) the management of The City of London Corporation Combined Education Charity (registered charity no. 312836);
- (f) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Housing Management and Almshouses Sub-Committee
  - Health & Social Care Scrutiny Sub-Committee
  - Safeguarding Sub-Committee

25th April 2013

GRESHAM COMMITTEE (CITY SIDE)

1. **Constitution**  
A Non-Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
  - nine Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**  
The quorum consists of any three Members.

3. **Membership 2013/14**

## ALDERMEN

- 9 Sir Robert Finch  
Alderman for the Ward of Broad Street

## COMMONERS

- 5 (4) Wendy Mead, Deputy  
11 (4) John Richard Owen-Ward, M.B.E., Deputy  
6 (3) Simon D'Olier Duckworth, D.L.  
3 (3) Dr Giles Robert Evelyn Shilson, Deputy  
13 (2) Robin Anthony Eve, O.B.E., Deputy  
5 (2) Brian Nicholas Harris  
9 (2) Tom Hoffman, LL.B.

together with the ex-officio Member referred to in paragraph 1 above and two Members to be appointed this day .

4. **Terms of Reference**

- To be responsible for:-
- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
- (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
- (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

25th April 2013

ESTABLISHMENT COMMITTEE1. **Constitution**

A Non-Ward Committee consisting of,

- one Alderman nominated by the Court of Aldermen
- 15 Members elected by the Court of Common Council at least two of whom shall have fewer than five years' service on the Court the time of their appointment
- a representative of the Finance Committee

2. **Quorum**

The quorum consists of any four Members.

3. **Membership 2013/14**

## ALDERMAN

- 1 Alan Colin Drake Yarrow

## COMMONERS

- 25 (4) Robin Anthony Eve, O.B.E., Deputy  
 4 (4) The Revd. Stephen Decatur Haines, M.A, Deputy  
 20 (3) John Alfred Barker, O.B.E., Deputy  
 3 (3) Elizabeth Rogula  
 27 (2) Joyce Carruthers Nash, O.B.E., Deputy  
 17 (2) Barbara Patricia Newman, C.B.E.

together with the ex-officio Member referred to in paragraph 1 above and nine Members to be appointed this day.

4. **Terms of Reference**

- (a) The Establishment Committee has specific authority to deal with or make recommendations to the Court of Common Council where appropriate on all matters relating to the employment of City of London Corporation employees where such matters are not specifically delegated to another Committee. These matters include:-

Conditions of employment;  
 Superannuation (apart from investments);  
 Workforce planning;  
 Wages, salaries structure, job evaluation and staff grading;  
 Organisation reviews;  
 Employee relations;  
 Joint consultation;  
 Learning and employee development;  
 Recruitment and selection;  
 Discipline, dismissal, redundancies in line with the appropriate stages in policy etc;  
 Occupational health, safety and welfare;

NB. The exception to this rule is, whilst the support staff in the City Police come within the purview of this Committee, the uniformed Police come under the Police Committee.

- (b) To approve:-  
 (i) Reports of Heads of Departments recommending changes to senior management posts of Grade I and above which need the approval of the Court.  
 (ii) The structure and application of Job Evaluation Schemes and any amendments thereto.
- (c) To approve and promulgate Human Resources policies and practices so that the City of London Corporation can recruit, retain and motivate its employees and carry out its functions to the highest standards of quality and cost effectiveness;
- (d) To instigate and promulgate organisational reviews of departments and to approve their reports and comments on proposed changes in organisation to ensure that manpower resources are deployed in an efficient and effective manner.
- (e) To make amendments to:-  
 (i) the general terms and conditions of employment which are contained in the employee handbook, such as working hours, annual leave, superannuation, leave of absence, allowances, maternity provisions, and sick pay;  
 (ii) those procedures which form part of the contract of employment to include the grievance, disciplinary, capability, harassment, and appeals procedures, the learning and employee development scheme, motor car, and motorcycle assisted purchase scheme and the staff suggestion scheme.

## 25th April 2013

- (f) To appoint seven members (including the representative of the Finance Committee):-
- (i) to act as the Employer's side of the Joint Consultative Committee when meeting 8 members of the recognised unions, AMICUS and GMB for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service etc. of City of London Corporation employees up to and including Grade G but excluding teachers and City Police Officers;
  - (ii) to act as the Employer's side of the Senior Management Joint Consultative Committee when meeting representatives of senior management of grades H and above, including High and Table Officers, for the purpose of collective consultation and negotiation on general matters relating to salaries and terms and conditions of service, etc;
- (g) To increase Judges' salaries if they follow the recommendations of the Top Review Board and are approved by the Lord Chancellor.
- (h) To increase the salary of the Coroner if it follows the recommendations of the Joint Negotiating Committee for Coroners.
- (i) To consider submissions of the Board or Boards of Governors relating to teaching staff, which, inter alia, may have to be finally submitted to the Court of Common Council.
- (j) To approve any increase in the salaries for teachers at the three City Schools if they are in excess of that recommended by the School Teachers' Review Body and any proposed changes to the basic salary structure or restructuring of the common pay spine for teachers.
- (k) To approve:-
- (i) the learning and employee development policy, strategy and budget;
  - (ii) the Health and Safety and Occupational Health policies and strategies.
- (l) To be the service Committee for the following Departments:-  
Town Clerk's  
Comptroller and City Solicitor's
- (m) To be responsible for the appointment of the Coroner (and see (h) above).
- (n) In accordance with the Scheme of Delegation, to receive details of:
- i) redundancies and early retirements
  - ii) Professional Fees and Annual Subscriptions
  - iii) Market Forces Supplements
  - iv) Long Service Awards
  - v) payment to an officer of an honorarium, gratuity or payment for extra services
  - vi) the extension of service of an officer who has reached retirement age or for an extension of sick leave of an officer whether on full or half pay
- (o) To be responsible for the monitoring and control of overtime, sickness absence, changes to staffing resources, equal opportunities, job evaluation and the termination of employment.

25th April 2013

**OPEN SPACES & CITY GARDENS COMMITTEE**

1. **Constitution**  
 A Non-Ward Committee consisting of,
- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the following ex-officio Members:-
    - the Chairman and Deputy Chairman of the Epping Forest & Commons Committee
    - the Chairman and Deputy Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee

2. **Quorum**  
 The quorum consists of any five Members.

3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above and three Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- Open Spaces**
- (a) dealing with, or making recommendations to the Court of Common Council where appropriate, all matters relating to the strategic management (eg. policy, financial and staffing) of the City of London Corporation's open spaces where such matters are not specifically the responsibility of another Committee; and
  - (b) the appointment of the Director of Open Spaces (in consultation with the Port Health and Environmental Services Committee);
- City Open Spaces**
- (c) the management and day-to-day administration of the gardens, churchyards and open spaces in the City under the control of the Common Council, together with Bunhill Fields Burial Ground;
  - (d) arrangements for the planting and maintenance of trees and other plants and shrubs in open spaces and in footpaths adjacent to highways in the City;
  - (e) advising on applications for planning permission relating in whole or in part to the gardens, churchyards or open spaces in the City under the control of the Common Council; and
  - (f) the functions of the Common Council under the Local Government (Miscellaneous Provisions) Act 1976 to make safe by felling, or otherwise, dangerous trees in the City generally on receipt of notices served on the City of London Corporation in the circumstances set out in Section 23 of the Act and where trees are in danger of damaging property.



25th April 2013

**WEST HAM PARK COMMITTEE**

1. **Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- plus the following for the consideration of business relating to West Ham Park only:-
  - four representatives nominated by the Heirs-at-Law of the late John Gurney
  - one representative nominated by the Parish of West Ham
  - two representatives nominated by the London Borough of Newham

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

- 3 (3) Benjamin Robert Hadley Hall, Alderman, *for three years*
- 3 (3) Ian David Luder, B.Sc.(Econ.), Alderman, *for three years*
- 3 (3) Wendy Mead, Deputy
- 3 (3) Michael Welbank, Deputy
- 3 (2) Alexander John Cameron Deane

Together with the ex-officio Members referred to in paragraph 1 above, three Members to be appointed this day and:-

Four representatives elected by the heirs-at-law of the late John Gurney:-

- Miss. C. Bickmore
- Mr. R. Cazenove
- Mr. R. Gurney
- Mr. S. J. F. Meath-Baker

One representative nominated by the incumbent or priest, for the time being, in charge of the present benefice of West Ham:-

- Revd. S. Kirby

Two representatives nominated by the London Borough of Newham

- Councillor J. Laguda
- Councillor B. Collier

4. **Terms of Reference**

To:-

- (a) have regard to the overall policy laid down by the Open Spaces and City Gardens Committee;
- (b) be responsible for the ownership and management of West Ham Park (registered charity no. 206948) in accordance with the terms of the conveyance of the Park by John Gurney, Esq., to the City of London Corporation dated 20<sup>th</sup> July 1874 and in accordance with the Licence in Mortmain dated 22<sup>nd</sup> May 1874 and the management of a Nursery; and
- (c) authorise the institution of any criminal or civil proceedings arising out of the exercise of its functions.

25th April 2013

**EPPING FOREST & COMMONS COMMITTEE**

1. **Constitution**  
A Non-Ward Committee consisting of,
- two Aldermen nominated by the Court of Aldermen
  - 8 Members elected by the Court of Common Council at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
  - the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committees (ex-officio)
  - plus, for the consideration of business relating to Epping Forest only, four Verderers elected or appointed pursuant to the Epping Forest Act 1878.

2. **Quorum**  
The quorum consists of any five Members.

3. **Membership 2013/14**

## ALDERMEN

- 6 Gordon Warwick Haines  
1 Jeffrey Richard Evans, Sheriff

## COMMONERS

- 16 (4) Barbara Patricia Newman, C.B.E.  
3 (3) Virginia Rounding  
3 (2) George Christopher Abrahams  
10 (2) John Alfred Barker, O.B.E., Deputy

together with the ex-officio Members referred to in paragraph 1 above four Members appointed this day and:-

Verderers pursuant to the provisions of the Epping Forest Act, 1878:-

- Mr. P. Adams
- Mr. M. Chapman
- Mr. R. Morris, O.B.E.
- Dr. J. Thomas

4. **Terms of Reference**

- (a) To be responsible, having regard to the overall policy laid down by the Open Spaces & City Gardens Committee, for:-
- (b) exercising of the powers and duties of the Court of Common Council as Conservators of Epping Forest (registered charity no. 232990) and the various additional lands which have been acquired to protect the Forest in accordance, where appropriate, with the Epping Forest Acts 1878 and 1880 (as amended) and all other relevant legislation.
- (c) the ownership and management of the following open spaces in accordance with the provisions of the Corporation of London Open Spaces Act 1878:-  
Coulston and other Commons (registered charity no. 232989), the other Commons being Kenley Common, Farthing Downs and Riddlesdown  
West Wickham Common and Spring Park (registered charity no. 232988)  
Ashted Common (registered charity no. 1051510)  
Burnham Beeches and Stoke Common (registered charity no. 232987)
- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including:-  
Ashted Common Consultative Committee  
Burnham Beeches Consultative Committee  
Coulston Commons Consultative Committee  
Epping Forest Centre Joint Consultative Committee  
West Wickham Commons Consultative Committee

25th April 2013

**HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE****1. Constitution**

A Non-Ward Committee appointed pursuant to the London Government Reorganisation (Hampstead Heath) Order 1989 consisting of not fewer than 18 Members in the following categories:-

- not fewer than 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Chairman and Deputy Chairman of the Open Spaces, City Gardens & West Ham Park Committee (ex-officio)
- plus, for the consideration of business relating to Hampstead Heath only, at least six representatives who must not be Members of the Court of Common Council or employees of the City of London Corporation and at least six of whom are to be appointed as follows:-
  - one after consultation with the London Borough of Barnet
  - one after consultation with the London Borough of Camden
  - one after consultation with the owners of the Kenwood lands
  - three after consultation with bodies representing local, ecological, environmental or sporting interests

The Chairman of the Committee shall be elected from the City Corporation Members.

**2. Quorum**

A. For Hampstead Heath business the quorum consists of seven Members, at least one of whom must be a non-Common Council Member.

B. For Highgate Wood and Queen's Park business the quorum consists of three Members.

**3. Membership 2013/14**

- 14 (4) Dennis Cotgrove, B.A.,
- 8 (4) Michael Welbank, Deputy
- 3 (3) The Revd. Dr. Martin Dudley
- 3 (3) Clare James, M.A.
- 5 (2) Barbara Patricia Newman, C.B.E.
- 3 (2) Virginia Rounding
- 2 (2) John Richard Owen-Ward, M.B.E., Deputy

Together with the ex-officio Members referred to in paragraph 1 above, five Members to be appointed this day and the following representatives from outside organisations:-

Heath and Hampstead Society	-	Tony Ghilchik
English Heritage	-	Charlotte Kemp
Royal Society for the Protection of Birds	-	Martyn Foster
London Borough of Barnet	-	Councillor Melvin Cohen
London Borough of Camden	-	Councillor Sally Gimson
Ramblers' Association/Open Spaces Society	-	Maija Roberts

**4. Terms of Reference**

To be responsible, having regard to the overall policy laid down by the Open Spaces, City Gardens & West Ham Park Committee, for:-

**Hampstead Heath**

- (a) devising and implementing the City of London Corporation's policies and programmes of work in relation to Hampstead Heath (registered charity no. 803392) (and, in fulfilling those purposes, to have regard to any representations made to it by the Hampstead Heath Consultative Committee) in accordance with the London Government Re-organisation (Hampstead Heath) Order 1989;
- (b) exercising all the City of London Corporation's powers and duties relating to Hampstead Heath, including those set out in Regulation 5 of the London Government Re-organisation (Hampstead Heath) Order 1989, or in any Act or Statutory Instrument consolidating, amending or replacing the same;

**Highgate Wood & Queen's Park**

- (c) devising and implementing the City of London Corporation's policies and programmes of work in relation to Highgate Wood and Queen's Park (registered charity no. 232986) (and, in fulfilling those purposes, to have regard to any representations made to it by the Highgate Wood Joint Consultative Committee and the Queen's Park Joint Consultative Group) in accordance with the provisions of the Highgate Wood and Kilburn Open Spaces Act 1886;

**Consultative Committees**

- (d) appointing such Consultative Committees as are considered necessary for the better performance of its duties including a, Hampstead Heath Consultative Committee  
Highgate Wood Joint Consultative Committee  
Queen's Park Joint Consultative Group

25th April 2013

**FREEDOM APPLICATIONS COMMITTEE**

1. **Constitution**

A Non-Ward Committee consisting of:-

- two Aldermen nominated by the Court of Aldermen
- the following ex-officio Members:-
- the Chief Commoner
- the Chairman and Deputy Chairman of the Policy & Resources Committee

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2013/14**

Sir David Howard, Bt., M.A., D.Sc., Alderman  
Sir David Hugh Wootton, Alderman

together with the ex-officio Members referred to in paragraph 1 above.

4. **Terms of Reference**

To examine and report back on any applications for the Freedom referred to the Committee by the Court of Common Council.

25th April 2013

**BARBICAN RESIDENTIAL COMMITTEE****1. Constitution**

A Non-Ward Committee consisting of,

- 11 Members who are non-residents of the Barbican Estate elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- three Members nominated by each of the following Wards:-
  - Aldersgate
  - Cripplegate Within
  - Cripplegate Without
- the Chairman or Deputy Chairman of the Community & Children's Services Committee (ex-officio)

The Chairman and Deputy Chairman of the Committee shall be elected from the Members who are non-residents of the Barbican Estate.

**2. Quorum**

The quorum consists of any four Members who are non-residents of the Barbican Estate.

**3. Membership 2013/14**

Non-Residents:-

- 14 (4) Stanley Ginsburg J.P., Deputy
- 4 (4) Henrika Johanna Sofia Priest
- 3 (3) Jeremy Paul Mayhew, M.A., M.B.A., *for three years*
- 3 (3) William Harry Dove, M.B.E., J.P., Deputy
- 5 (3) Gareth Wynford Moore
- 5 (2) Michael Hudson

Residents:-

Nominations by the Wards of Aldersgate and Cripplegate (Within and Without), each for the appointment of three Members

**Aldersgate**

Joyce Carruthers Nash, O.B.E., Deputy  
Barbara Patricia Newman, C.B.E.  
Randall Keith Anderson

**Cripplegate (Within)**

David John Bradshaw  
Vivienne Littlechild  
Angela Starling

**Cripplegate (Without)**

John Tomlinson, B.A., M.Sc., Deputy  
Stephen Douglas Quilter, B.Sc.(Hons.)  
Chris Punter

together with the ex-officio Members referred to in paragraph 1 above and five Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

- (a) the management of all completed residential premises and ancillary accommodation on the Barbican Estate, eg. the commercial premises, launderette, car parks, baggage stores, etc. (and, in fulfilling those purposes, to have regard to any representations made to it by the Barbican Estate Residents' Consultation Committee);
- (b) the disposal of interests in the Barbican Estate pursuant to such policies as are from time to time laid down by the Court of Common Council.

25th April 2013

**BARBICAN CENTRE BOARD****1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- five non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

From April 2009, a maximum continuous service limit of three terms of three years will be applied.

**2. Quorum**

The quorum consists of any five Members elected by the Court of Common Council.

**3. Membership 2013/14**

- 3 (3) Tom Hoffman
- 3 (3) Dr Giles Robert Evelyn Shilson, Deputy
- 2 (2) Vivienne Littlechild J.P., *for two years*
- 6 (2) Catherine McGuinness, M.A., Deputy
- 2 (2) Richard David Regan, Deputy
- 2 (2) Jeremy Lewis Simons M.Sc.

together with:-

Roly Keating	)	Up to five non-Common Council Members appointed by the Committee
Sir Brian McMaster	)	
Guy Nicholson	)	
Keith Salway	)	

together with the ex-officio Members referred to in paragraph 1 above and two Members to be appointed this day.

**4. Terms of Reference**

To be responsible for:-

- (a) the operation and maintenance of the Barbican Centre and Art Gallery, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) fulfilment of the purpose given to the Committee by the City of London Corporation, viz. the provision of an excellent Centre for the education, enlightenment and entertainment of all who visit it, and to stimulate enterprise in all its activities.

25th April 2013

THE CITY BRIDGE TRUST COMMITTEE1. **Constitution**

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

## ALDERMEN

- 2 Alison Jane Gowman  
1| Matthew Richardson

## COMMONERS

- 3 (3) The Revd. Stephen Decatur Haines, M.A., Deputy, *for three years*  
5 (4) Wendy Mead, Deputy  
7 (3) Kenneth Edwin Ayers, M.B.E., Deputy  
3 (3) Jeremy Paul Mayhew, M.A., M.B.A.  
9 (2) Raymond Michael Catt  
10 (2) William Harry Dove, M.B.E., J.P. , Deputy  
2 (2) Ian Christopher Norman Seaton

together with the ex-officio Member referred to in paragraph 1 above and five Members to be appointed this day.

4. **Terms of Reference**

- (a) To determine all applications for grants pursuant to the Cy Pres Scheme for the administration of the Charity known as the Bridge House Estates, made by the Charity Commissioners on 9 February 1995 and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes:-
- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area; and,
  - (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London; other than grants above a sum of £500,000.
- (b) Subject to the terms of the Cy Pres Scheme and criteria as to the eligibility and treatment of applications specified from time to time by the Court of Common Council:-
- (i) to review the criteria referred to above and to make recommendations to the Court of Common Council for changes thereto;
  - (ii) to determine conditions and other requirements to be imposed in connection with grants that are approved;
  - (iii) to consult such persons or bodies and corporate or government departments as may be directed by order of the Charity Commissioners in the course of settling a policy for the application of funds to which the Scheme relates; and,
  - (iv) to review, as necessary, the amounts, nature and spread of grants approved or refused, and the operation of administrative arrangements for the Scheme.

25th April 2013

**STANDARDS COMMITTEE****1. Constitution**

A Non-Ward Committee consisting of,

- one Alderman appointed by the Court of Aldermen
- five Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- four representatives (with no voting rights) who must not be Members of the Court of Common Council or employees of the City of London Corporation

None of the appointed shall serve on the Committee for more than two terms, a maximum of eight years.

*N.B. Three independent persons are also appointed pursuant to the Localism Act 2011.*

**2. Quorum**

The quorum consists of three Members, at least one of whom must be a non-Common Council Member.

**3. Membership 2013/14****ALDERMAN**

1 Matthew Richardson

**COMMONERS**

- 3 (2) Robin Anthony Eve, O.B.E., Deputy, *for two years*  
 6 (2) Julian Henry Malins, Q.C.  
 6 (2) The Revd. Dr. Martin Dudley

together with two Members to be appointed this day and four non-Common Council Members:-

Howard Lederman (*appointed for a four year term to expire in July 2013*)

Felicity Lusk (*appointed for a four year term expiring in October 2013*)

Alan Graham (*appointed for a four year term to expire in March 2014*)

Vacancy

**4. Terms of Reference**

To be responsible for:-

- (a) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (b) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (c) keeping under review and monitoring the City of London Corporation's Employee Code of Conduct;
- (d) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct;
- (e) dealing with any allegations of breach of the City of London Corporation's Code of Conduct in respect of Members and Co-opted Members, and in particular:
  - (i) to determine whether any allegation should be investigated by or on behalf of the Town Clerk or the Monitoring Officer and their findings reported to the Committee;
  - (ii) in relation to any allegation that it has decided to investigate, to determine whether there has been a breach of the Code of Conduct, taking into account the views of an Independent Person appointed under the Localism Act 2011;
  - (iii) where there has been a breach of the Code of Conduct, to determine the appropriate sanction, and where this involves removal of a Member or Co-opted Member from any committee or sub-committee, to make an appropriate recommendation to the relevant appointing body;
  - (iv) to determine any appeal from a Member or Co-opted Member in relation to a finding that they have breached the Code of Conduct and/or in relation to the sanction imposed.
- (f) monitoring all complaints referred to it and to prepare an annual report on its activity for submission to the Court of Common Council; and
- (g) in relation to the City of London Corporation's role as a Local Authority and Police Authority, to:-
  - (i) consider any application for exemption from political restriction that is made to the Committee in respect of any post by the holder of that post;
  - (ii) where appropriate, give directions requiring the authority to include a post in the list of politically restricted posts that it maintains; and
  - (iii) direct that a post should not be politically restricted where an application has been made and the Committee is satisfied that the duties of the post involve neither providing advice to the authority or its Committees nor speaking on behalf of the authority to journalists and broadcasters.



25th April 2013

**LICENSING COMMITTEE**

1. **Constitution**

A Non-Ward Committee consisting of 15 Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.

2. **Quorum**

The quorum consists of any five Members.

3. **Membership 2013/14**

- 11 (4) Simon Walsh, M.A., Alderman
- 9 (3) Alex Bain-Stewart M.Sc., J.P.
- 11 (3) Kevin Malcolm Everett, D.Sc.
- 3 (3) Sophie Anne Fernandes
- 3 (3) James Richard Tumbridge
- 10 (2) The Revd. Dr. Martin Dudley
- 5 (2) Marianne Bernadette Fredericks

together with the eight Members to be appointed this day.

4. **Terms of Reference**

To be responsible for:-

- (a) the City of London Corporation's licensing functions under the following legislation:-
  - (i) Licensing Act 2003:-
  - (ii) Gambling Act 2005:-
  - (iii) Local Government (Miscellaneous Provisions) Act 1982, as amended by the Policing and Crime Act 2009:-
    - (a) the licensing of sexual entertainment venues
    - (b) action to prohibit the consumption of alcohol in designated public places as detailed in sections 12-16 of the Criminal Justice and Police Act 2001 and the Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2001
    - (c) the implementation of those sections of any Acts of Parliament and/or European Legislation which direct that the local authority take action in respect of those duties listed at (a) above, including the functions contained in Sections 2(1) and 2(2) of the Hypnotism Act 1952
    - (d) determining which of its functions and responsibilities may be delegated to enable the Director of Markets and Consumer Protection to act on its behalf.
- (b) The appointment of the Director of Markets and Consumer Protection (in consultation with the Port Health and Environmental Services Committee and the Markets Committee);
- (c) Making recommendations to the Court of Common Council regarding:-
  - (i) the City Corporation's Statement of Licensing Policy; and
  - (ii) The Statement of Licensing Principles in respect of the Gambling Act 2005.

25th April 2013

**GUILDHALL IMPROVEMENT COMMITTEE**

1. A Non-Ward Committee consisting of,
  - the Chairman and Deputy Chairman of the Policy & Resources Committee
  - the Chairman and Deputy Chairman of the Finance Committee
  - the Chairman of the Planning & Transportation Committee or his/her representative
  - a representative of the Corporate Asset Sub-Committee
  - Alderman Simon Walsh, M.A.
  - Sir Michael Snyder, Deputy
2. **Quorum**  
The quorum consists of any three Members.
3. **Membership 2013/14**  
The ex-officio Members referred to in paragraph 1 above, together with Alderman Simon Walsh MA and Deputy Sir Michael Snyder.
4. **Terms of Reference**  
In respect of the project to refurbish the North Wing, West Wing, Old Library and Justice Rooms of the Guildhall Complex, to be responsible for:-
  - (i) overall direction;
  - (ii) review of progress;
  - (iii) decisions on significant option development and key policy choices.

**HEALTH & WELLBEING BOARD****1. Constitution**

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- the Chairman of the SaferCity Partnership Steering Group (or in his/her place, the Deputy Chairman)
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

**2. Quorum**

The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

**3. Membership 2013/14**

- 1 (1) Joyce Carruthers Nash, O.B.E., Deputy
- 1 (1) Vivienne Littlechild J.P., *for three years*
- 1 (1) Gareth Wynford Moore, *for two years*

Together with the Members referred to in paragraph 1.

**4. Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

Committee  
Appointments

The Court proceeded to make the following appointments in respect of which the Town Clerk reported that the following nominations had been received:

Nominations received for vacancies of varying terms:-

(Where appropriate

\* denotes a Member standing for re-appointment; and

# denotes less than five years' service on the Court.

a) Policy and Resources Committee (seven vacancies).

Nominations received:-

- \* Kenneth Edwin Ayers, M.B.E., Deputy
- John Alfred Barker, O.B.E., Deputy
- Alexander John Cameron Deane
- \* Stuart John Fraser, C.B.E.
- Tom Hoffman
- Wendy Marilyn Hyde
- Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- \* Joyce Carruthers Nash, O.B.E., Deputy
- Gerald Albert George Pulman, J.P., Deputy
- John George Stewart Scott, J.P., B.A.(Hons)
- Jeremy Lewis Simons M.Sc.
- \* Sir Michael Snyder, Deputy
- Patrick Thomas Streeter
- John Tomlinson, B.A., M.Sc. Deputy
- Philip John Woodhouse

Read.

b) Hospitality Working Party of the Policy and Resources Committee (one vacancy).

Nominations received:-

- Kenneth Edwin Ayers, M.B.E., Deputy
- \* Simon D'Olier Duckworth, D.L.
- Ann Marjorie Francesca Pembroke

Read.

The Court proceeded, in accordance with Standing Order No. 10, to ballot on the foregoing vacancies.

The Lord Mayor requested the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

c) Privileges Sub, Policy and Resources Committee (two vacancies).

Nominations received:-

- Kenneth Edwin Ayers, M.B.E., Deputy
- \* Oliver Arthur Wynlayne Lodge, T.D, B.Sc

Read.

Whereupon the Lord Mayor declared Deputy Ken Ayers and Oliver Lodge to be appointed on the Privileges Sub Committee of the Policy & Resources Committee.

d) Investment Committee (five vacancies).

Nominations received:-

- Henry Nicholas Colthurst
- \* Simon D'Olier Duckworth, D.L.
- \* Brian Nicholas Harris
- Robert Picton Seymour Howard, Deputy
- Michael Hudson
- Andrew Stratton McMurtrie
- \* James Henry George Pollard, Deputy
- John George Stewart Scott, J.P., B.A.(Hons)
- Philip John Woodhouse

Read.

e) Audit and Risk Management Committee (two vacancies).

Nominations received:-

- \* Nicholas John Anstee, Alderman
- Jamie Ingham Clark
- \* Jeremy Lewis Simons M.Sc.

Read.

f) Police Committee (three vacancies).

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- Kevin Malcolm Everett D.Sc.
- John Fletcher
- \* Alison Jane Gowman, Alderman
- \* Brian Nicholas Harris
- Vivienne Littlechild
- Graham David Packham

Read.

## g) Board of Governors of the City of London School (four vacancies).

Nominations received:-

- Sophie Anne Fernandes
- Michael Hudson
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- \* Dr Giles Robert Evelyn Shilson, Deputy
- James Michael Douglas Thomson, Deputy

Read.

## h) Board of Governors of the City of London School for Girls (five vacancies).

Nominations received:-

- Nigel Kenneth Challis
- \* Dennis Cotgrove, B.A.
- William Harry Dove, M.B.E., J.P., Deputy
- \* The Revd. Dr. Martin Dudley
- Christopher Michael Hayward
- Ann Holmes
- \* Clare James, M.A.

Read.

The Court proceeded, in accordance with Standing Order No. 10, to ballot on the foregoing vacancies.

The Lord Mayor requested the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

## i) Board of Governors of the City of London Freeman's School (six vacancies).

Nominations received:-

- \* Vivienne Littlechild
- Hugh Fenton Morris
- Graham David Packham
- Judith Lindsay Pleasance
- (Two vacancies remain)

Read.

Robin Anthony  
Eve, O.B.E.,  
Deputy  
James Richard  
Tumbridge

Upon a Motion being put, it was agreed that Roger Chadwick be added to the list if those Members willing to serve on the Board of Governors of the City of London Freeman's School.

Whereupon the Lord Mayor declared Roger Chadwick, Vivienne Littlechild, Hugh Morris, Graham Packham and Judith Pleasance to be appointed on the Board of Governors of the City of London Freeman's School.

j) Board of Governors of the Guildhall School of Music & Drama (four vacancies).

Nominations received:-

- \* John Alfred Bennett, Deputy
- Christopher Paul Boden
- Marianne Bernadette Fredericks
- Ann Holmes
- John George Stewart Scott, J.P., B.A.(Hons)
- Angela Starling

Read.

k) Gresham Committee (City Side) (two vacancies).

Nominations received:-

- \* John Alfred Barker, O.B.E., Deputy
- \* Anthony Noel Eskenzi, C.B.E., D.Sc., Deputy
- Ian Christopher Norman Seaton
- Michael Welbank, Deputy

Read.

l) Establishment Committee (nine vacancies – at least one Member to have less than five years' service on the Court).

Nominations received:-

- # Christopher Paul Boden
- Nigel Kenneth Challis
- William Harry Dove, M.B.E., J.P., Deputy
- Kevin Malcolm Everett D.Sc.
- # Jamie Ingham Clark
- Jeremy Paul Mayhew, M.A., M.B.A.
- Wendy Mead, Deputy
- \* Sylvia Doreen Moys
- # Dhruv Patel
- Richard David Regan, Deputy
- \* Angela Starling

Read

m) Open Spaces, City Gardens and West Ham Park Committees (three vacancies).

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- Dennis Cotgrove, B.A.
- Robert Picton Seymour Howard, Deputy
- Andrew Stratton McMurtrie
- Sylvia Doreen Moys
- Barbara Patricia Newman, C.B.E.
- Jeremy Lewis Simons M.Sc.

Read.

n) Epping Forest & Commons Committee (four vacancies).

Nominations received:-

- \* Stanley Ginsburg J.P., Deputy  
John Stuart Penton Lumley
- \* Catherine McGuinness, M.A., Deputy  
Brian Desmond Francis Mooney, M.A.  
Sylvia Doreen Moys  
Dhruv Patel  
Ian Christopher Norman Seaton  
Graeme Martyn Smith

Read.

The Court proceeded, in accordance with Standing Order No. 10, to ballot on the foregoing vacancies.

The Lord Mayor requested the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

o) Hampstead Heath, Highgate Wood & Queen's Park Committee (five vacancies).

Nominations received:-

- \* John Alfred Barker, O.B.E., Deputy  
Karina Helen Dostalova  
John Stuart Penton Lumley, Professor  
Emma Charlotte Louisa Price
- \* Jeremy Lewis Simons M.Sc.  
Thomas Charles Christopher Sleigh

Read.

Emma Price sought, and was granted, leave to withdraw her name from those in nomination to serve on the Hampstead Heath, Highgate Wood & Queen's Park Committee.

Whereupon the Lord Mayor declared Deputy John Barker, Karina Dostalova, Professor John Lumley, Jeremy Simons and Thomas Sleigh to be appointed onto the Hampstead Heath, Highgate Wood & Queen's Park Committee.

p) Barbican Residential Committee, in the category of non-resident (five vacancies).

Nominations received:-

- Alex Bain-Stewart M.Sc., J.P.
- Christopher Paul Boden
- Graham David Packham
- Philip John Woodhouse
- (One vacancy remains)

Read.



Whereupon the Lord Mayor declared Alex Bain-Stewart, Christopher Boden, Graham Packham and Phillip Woodhouse to be appointed on the Barbican Residential Committee.

q) Barbican Centre Board (two vacancies).

Nominations received:-

- \* Jeremy Paul Mayhew, M.A., M.B.A.
- \* John Tomlinson, B.A., M.Sc. Deputy

Read.

Whereupon the Lord Mayor declared Jeremy Mayhew and Deputy John Tomlinson to be appointed on the Barbican Centre Board.

r) The City Bridge Trust Committee (five vacancies).

Nominations received:-

- Nigel Kenneth Challis
- Karina Helen Dostalova
- Simon D'Olier Duckworth, D.L.
- Kevin Malcolm Everett D.Sc.
- Stuart John Fraser, C.B.E.
- Marianne Bernadette Fredericks
- \* Vivienne Littlechild J.P.
- Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- John Stuart Penton Lumley
- Andrew Stratton McMurtrie
- John George Stewart Scott, J.P., B.A.(Hons)
- Michael Welbank, Deputy
- Philip John Woodhouse

Read.

s) Standards Committee (two vacancies – at least one Member to have less than five years' service on the Court).

Nominations received:-

- Nigel Kenneth Challis
- # Karina Helen Dostalova
- # Oliver Arthur Wynlayne Lodge, T.D, B.Sc.
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- Ann Marjorie Francescia Pembroke

Read.

t) Licensing Committee (eight vacancies).

Nominations received:-

- John Alfred Barker, O.B.E., Deputy
- \* Peter Gerard Dunphy
- Michael Hudson
- Jamie Ingham Clark

- Gregory Percy Jones
- \* Charles Edward Lord, O.B.E., J.P., Deputy
- Graham David Packham
- Judith Lindsay Pleasance
- \* Chris Punter
- Thomas Charles Christopher Sleigh

Read.

u) Livery Committee (two Common Councilmen to be nominated for appointment).

Nominations received:-

- Henry Nicholas Colthurst
- Kevin Malcolm Everett D.Sc.
- Robert Picton Seymour Howard, Deputy
- Wendy Mead, Deputy
- Ann Marjorie Francesca Pembroke

Read.

The Court proceeded, in accordance with Standing Order No. 10, to ballot on the foregoing vacancies.

The Lord Mayor requested the Chief Commoner and the Chairman of the Finance Committee, or their representatives, to be scrutineers of the ballots.

*Resolved* – That the votes be counted at the conclusion of the Court and the results printed in the Summons for the next meeting.

Questions

**1) Brian Mooney** asked a question of the Chief Commoner concerning dress worn for the presentation of Members to the Court.

In reply the **Chief Commoner** supported the approach of his predecessor for either morning dress or lounge suits to be worn for such presentations and he stated that this may be a matter for the Members' Privileges Sub Committee to consider.

**2) Brian Mooney** asked a question of the Chairman of the Policy & Resources Committee concerning the take up and turn-out of the business vote at the recent elections.

In reply the **Chairman** reported that according to the City Corporation's official occupier's database, there were 6,798 potential businesses that could have registered to vote in the recent City elections. Of those, 3,954 businesses actually registered, which represents a take-up of almost 60% of the business electorate. Based on that take-up, 19,712 individual business voters could have been registered to vote. The actual number of individual business voters who did, in fact, register was 15,581. This equated to a 79% take-up of eligible business voters.

He added that the overall average turnout across all the contested wards was approximately 30%. The comparable figure in 2009 was 26%. The average turn-out in the predominately business wards, was slightly less at approximately 29%. There was, however, a significant range in turnout between individual predominantly

business wards - for example, in Castle Baynard the turnout was 16%, in Lime Street the figure was about 50% and in Cheap it was in the order of 38%.

The Chairman concluded that the City's emphasis must be on continuing to engage and foster the links that had been built with businesses to sustain the level of interest and increase the numbers further. In particular to encourage businesses to ensure that their voters reflect, so far as is reasonability practicable, the composition of their workforce.

Motions

There were no Motions.

Awards and Prizes

There was no report.

## **Policy, Finance, Establishment, Investment and Audit Committees - Reports**

### **POLICY & RESOURCES COMMITTEE (Mark John Boleat)**

22 March 2013

#### **(A) Corporate Plan 2013 – 2017**

The Corporate Plan is the City of London Corporation's main strategic planning document, providing a framework for the delivery of our services. The Plan, a copy of which has been separately circulated, is a clear statement of our vision and strategic aims and sets out the key policy priorities for the next four years.

Members were consulted on the Plan in 2011 and are not due to be consulted again until later this year. However in the interim, to ensure that the Plan reflects our current circumstances, it is reviewed annually by the Policy Committee. We recently reviewed the Corporate Plan and are recommending a few minor changes.

The key changes are as follows:-

- Insertion of additional wording into the **Introduction**, reflecting the City's work in supporting London and the nation.
- Deletion of the previous **Key Policy Priority** (KPP) 5, relating to the Olympics and Paralympics.
- Splitting of the previous KPP4 into two KPPs, one relating to the City Corporation's work in supporting London's communities (new KPP4) and the other relating to the City Corporation's heritage and cultural offer (new KPP5).
- Rewording and updating the bullet points supporting each KPP.
- Replacement of the **Core Value** "Opportunity and prosperity for all" with a new Core Value "Working in Partnership".

No changes have been made to the Vision or Strategic Aims.

We **recommend** that approval be given to the Corporate Plan 2013-2017.

Read and agreed to.

## **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

**(Kenneth Edwin Ayers, M.B.E., Deputy, Chief Commoner)**

20 March 2013

### **(B) Applications for the Use of Guildhall**

In accordance with the arrangements approved by the Court on 21 June 2001 for the approval of applications for the use of Guildhall, we now inform the Court of the following applications which have been agreed to:-

<b>Name</b>	<b>Date</b>	<b>Function</b>
London District Surveyors Association	17 May 2013	Awards Ceremony
John Templeton Foundation	21 May 2013	Prize Ceremony
Incisive Media	14 June 2013	Awards Ceremony
City of London School for Girls	25 September 2013	Prize Giving
Baltic Air Charter Association	3 October 2013	Awards Lunch
Government of Gibraltar	21 October 2013	Reception
Guildhall School of Music and Drama	1 November 2013	Graduation
Nightingale Hammerson	4 November 2013	Dinner
Financial Services Forum	21 November 2013	Dinner
The Worshipful Company of International Bankers	4 February 2014	Banquet
The Royal Brompton & Harefield Hospitals Charity	20 March 2014	Dinner

Received.

### **(C) Queen Elizabeth Prize for Engineering (QEPE) – report of action taken under urgency procedures.**

20 March 2013

The Queen Elizabeth Prize for Engineering (QEPE) is a new global engineering prize aiming to recognise individuals of any nationality, working independently or as part of a team, directly responsible for advancing the application of engineering knowledge. The winners, which include the British internet pioneer Sir Tim Berners-Lee, will each receive a trophy, a share of the £1m prize and will be invited to attend an award ceremony in London on 25th June 2013. The biennial award has attracted significant media attention since its official launch in November 2011 by the Prime Minister, Deputy Prime Minister and Leader of the Opposition. The

award attracted nominations from more than 30 countries and the QEPE are keen to promote the inaugural award in the hope of it becoming the pre-eminent award in its field.

We considered that the City Corporation should support this event, which is to be held on 25<sup>th</sup> June 2013, by inviting the prize winners, together with Chief Executive Officers of the corporate sponsors; prominent City figures; government officials and policy makers and some leading business, academic and industry representatives to a luncheon in the Crypts. The time in which to arrange this was short and so action was taken as a matter of urgency pursuant to Standing Order No 19 and we now report the action taken in approving this hospitality, with the Policy and Resources Committee making the detailed arrangements and the cost being met from City's Cash within the approved cost parameters.

This will be a Committee event.

Received.

**(D) Right Honourable The Baroness Thatcher of Kesteven LG OM FRS – report of action taken under urgency procedure**

10 April 2013

With the funeral service for Baroness Thatcher being held in St. Paul's Cathedral, and having regard also to the City's recognition of her achievements in public service through the award of the honorary Freedom of the City some years ago, it seemed entirely appropriate that the City Corporation should invite those attending the service to Guildhall for a reception afterwards.

It was of course necessary to make the arrangements as a matter of urgency, obtaining approvals needed pursuant to Standing Order No. 19, and we now report the action taken. As well as the immediate family, those invited included current and former Heads of State, members of Her Majesty's Government and Opposition, Members of both Houses of Parliament and individuals with a personal connection to Baroness Thatcher (and the cost was met from City's Cash, within the approved cost parameters).

This was a full Court event.

Received.

## Rates Committees - Report

### PLANNING & TRANSPORTATION COMMITTEE (Michael Welbank, Deputy)

26 February 2013

#### Fenchurch and Monument Area Enhancement Strategy - Adoption of Strategy

Your Committee seeks approval for the adoption of the revised Fenchurch and Monument Area Enhancement Strategy which analyses the public realm and transportation network within the Fenchurch Street, Monument and Cannon Street areas of the City and a separately printed and circulated report has been submitted thereon.

The Strategy identifies current issues, considers future demand and sets out a framework for addressing these within the context of existing policies and guidance. It also identifies and prioritises projects arising from the Strategy and indicates a funding strategy for delivery.

A copy of the Fenchurch and Monument Area Enhancement Strategy has been made available in the Members' Reading Room and we **recommend** that it be adopted.

Read and agreed to.

George Marr  
Flemington  
Gillon  
Roger Arthur  
Holden  
Chadwick

Resolved – That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972:-

#### Summary of exempt items considered whilst the public were excluded

The Court:-

- A) noted action taken under urgency procedures approving recommendations of the Property Investment Board concerning the options for the refurbishment of 35/37 Alfred Place , WC1;
- B) noted action taken under urgency procedures approving recommendations of the Property Investment Board concerning the leasehold interest in the City Fund property, 42 New Broad Street;
- C) approved recommendations of the Audit and Risk Management Committee concerning the appointment of Non Local Authority Fund Auditors; and
- D) approved recommendations of the Community and Children's Services Committee concerning the options for the redevelopment of the Community Centre at Avondale Square Estate.

The meeting commenced at 1p.m. and ended at 2.55p.m.

**BARRADELL.**



## List of Applications for the Freedom

*To be presented on Thursday, 16th May, 2013*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Esmee Wootton Salkeld</b>	a Television Researcher, retired	Harrow
<i>Barry John Frederick</i>	<i>Citizen and Scrivener</i>	
<i>Theobald-Hicks</i>		
<i>Lawrence John Day</i>	<i>Citizen and Maker of Playing Cards</i>	
<b>Adrian Gordon Barnes</b>	a Chartered Biologist	Bramshaw, Lyndhurst, Hampshire
<i>Neville John Watson</i>	<i>Citizen and Fletcher</i>	
<i>Peter Francis Clark</i>	<i>Citizen and Mason</i>	
<b>Elizabeth Lucy Allen</b>	a Music Charity Director	Belsize Park, Camden
<i>The Rt. Hon The Lord Mayor</i>		
<i>William Barrie Fraser, OBE,</i>	<i>Citizen and Gardener</i>	
<i>Deputy</i>		
<b>Catriona Elizabeth Mairi Stirling</b>	an Appeal Assistant	Streatham Hill, Lambeth
<i>The Rt. Hon The Lord Mayor</i>		
<i>William Barrie Fraser, OBE,</i>	<i>Citizen and Gardener</i>	
<i>Deputy</i>		
<b>Yasmin Arbee</b>	an Appeal Co-ordinator	Maida Vale, Westminster
<i>The Rt. Hon The Lord Mayor</i>		
<i>William Barrie Fraser, OBE,</i>	<i>Citizen and Gardener</i>	
<i>Deputy</i>		
<b>Emma Jane Mayo Ruttle</b>	an Appeal Assistant	Wandsworth
<i>The Rt. Hon The Lord Mayor</i>		
<i>William Barrie Fraser, OBE,</i>	<i>Citizen and Gardener</i>	
<i>Deputy</i>		
<b>Nathan John Williams</b>	an Events Company Proprietor	Lambeth
<i>David Andrew Graves, Ald.</i>	<i>Citizen and Solicitor</i>	
<i>Patrick Philip Sherrington</i>	<i>Citizen and Solicitor</i>	
<b>Lee Jarlath Abberton</b>	a Police Officer	Leatherhead, Surrey
<i>Adam Richardson, CC</i>	<i>Citizen and Common Councilman</i>	
<i>Matthew Charles Falco</i>	<i>Citizen and Wax Chandler</i>	
<i>Lombardi Richardson, Ald</i>		
<b>Howard Daniel Salinger</b>	a Travel News Service Director	Hemel Hempstead, Hertfordshire
<i>Paul Joseph Jeremy Burton</i>	<i>Citizen and Fruiterer</i>	
<i>Graham Whiley</i>	<i>Citizen and Fruiterer</i>	
<b>William Frederick Payne</b>	a Payroll Advisor	Thorpe Park, Norwich, Norfolk
<i>William Frederick Payne</i>	<i>Citizen and Joiner</i>	
<i>Gareth Wynford Moore, CC</i>	<i>Citizen and Joiner</i>	

<b>Peter Robert Tennant</b> <i>Richard Chellew</i> <i>Gordon John Southcott</i>	a Chartered Surveyor <i>Citizen and Blacksmith</i> <i>Citizen and Shipwright</i>	Wimbledon, Wandsworth
<b>The Rt Hon Lord James Donnelly Touhig, of Islwyn and of Glansychan, PC</b> <i>Roger Arthur Holden</i> <i>Chadwick, CC</i> <i>Philip John Willoughby</i>	a Peer of the Realm  <i>Citizen and Bowyer</i>	Blackwood, Gwent
<b>Julian Kirk Moore</b> <i>Roger Arthur Holden</i> <i>Chadwick, CC</i> <i>Philip John Willoughby</i>	an Engineer <i>Citizen and Bowyer</i>	Blackwood, Caerphilly
<b>Peter Gadsdon</b> <i>David John Marsh</i> <i>Agnes Mary McMorrough</i> <i>Kavanagh</i>	a Window Fitter <i>Citizen and Fanmaker</i> <i>Citizen and Blacksmith</i>	Woodford Green, Essex
<b>Jeffrey Peter Prestage</b> <i>Simon Peter McIlwaine</i> <i>Barry John Frederick</i> <i>Theobald-Hicks</i>	an Engineer, retired <i>Citizen and Clockmaker</i> <i>Citizen and Scrivener</i>	Rochester, Kent
<b>John Norton Roe</b> <i>Anne Elizabeth Holden</i> <i>Anthony John Keith</i> <i>Woodhead</i>	a Civil Servant, retired <i>Citizen and Basketmaker</i> <i>Citizen and Tax Adviser</i>	Sarratt, Hertfordshire
<b>Christopher Hill Jackman</b> <i>John Burke</i> <i>Michael Anthony Cave</i>	a Public Liaison Officer  <i>Citizen and Lightmonger</i> <i>Citizen and Lightmonger</i>	Prettygate, Colchester, Essex
<b>Barry Nugent</b> <i>Robert Brian Linton</i> <i>George Henry Capon</i>	a Postman, retired <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Eltham, Greenwich
<b>Colin Brian Marsh</b> <i>Robert Brian Linton</i> <i>George Henry Capon</i>	an Undertaker, retired <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Erith, Kent
<b>Michael Gurr</b> <i>Roger James Withrington</i> <i>Christopher John France</i> <i>Latham</i>	a Fire Fighter, retired <i>Citizen and Pewterer</i> <i>Citizen and Maker of Playing Cards</i>	Kempston, Bedfordshire
<b>Samuel Edwin Moffatt</b> <i>Roy Moffatt</i>  <i>Martin Lawrence</i>	a Student <i>Citizen and Scientific Instrument</i> <i>Maker</i> <i>Citizen and Stationer and Newspaper</i> <i>Maker</i>	Leicester, Leicestershire
<b>Piers Allfrey Vaughan</b>  <i>Matthew David Dupee</i> <i>John Roger Paternoster</i>	a Banker, retired  <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Apothecary</i>	Bayonne, New Jersey, United States of America
<b>Jason Paul Sheridan</b>  <i>Matthew David Dupee</i> <i>John Roger Paternoster</i>	an Information Technology Project Manager <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Apothecary</i>	Bayonne, New Jersey, United States of America
<b>Peter Edward Mugeridge</b> <i>Sara Ann Mugeridge</i> <i>Richard David Williams</i>	an Account Manager  <i>Citizen and Marketor</i> <i>Citizen and Tyler and Bricklayer</i>	Wandsworth
<b>Stephen Edward Withnell</b> <i>Eric Harvey Beetham</i> <i>Ben Walter Howkins</i>	an Investment Banker  <i>Citizen and Master Mariner</i> <i>Citizen and Vintner</i>	Westminster
<b>Norah Christina Long</b>  <i>Anne Elizabeth Holden</i> <i>Anthony John Keith</i> <i>Woodhead</i>	a Printing Company Director, retired <i>Citizen and Basketmaker</i> <i>Citizen and Tax Adviser</i>	Sarisbury Green, Southampton, Hampshire



<b>Sarah Beckwith</b>	a Surveyor	Hammersmith, Hammersmith and Fulham
<i>David Christopher Edge</i>	<i>Citizen and World Trader</i>	
<i>Corinna Moira Edge</i>	<i>Citizen and World Trader</i>	
<b>Frank Bright Marke</b>	an Accountant	Cheam, Surrey
<i>Howard Andre Beber</i>	<i>Citizen and Poulter</i>	
<i>Brian John Coombe</i>	<i>Citizen and Poulter</i>	
<b>Anthony David Ronald Stephen</b>	a Facilities Operative	West Wickham, Bromley
<i>Ian Stewart Wilson</i>	<i>Citizen and Poulter</i>	
<i>Donald Howard Coombe, MBE</i>	<i>Citizen and Poulter</i>	
<b>Mervyn Setchell</b>	an Accountant	Sunbury-on-Thames, Surrey
<i>Howard Andre Beber</i>	<i>Citizen and Poulter</i>	
<i>Brian John Coombe</i>	<i>Citizen and Poulter</i>	
<b>Delia Andree Georgina Smith-Dixon</b>	a Lecturer	Cowes, Isle of Wight
<i>David Raymond Church</i>	<i>Citizen and Fueller</i>	
<i>Peter David Jeary</i>	<i>Citizen and Stationer and Newspaper Maker</i>	
<b>Lloyd James Clapperton</b>	a Toast Master, retired	Haywards Heath, Sussex
<i>Wesley Val Hollands</i>	<i>Citizen and Loriner</i>	
<i>Geoffrey Douglas Ellis</i>	<i>Citizen and Joiner</i>	
<b>Daniel James Southgate</b>	a Wealth Management Executive Director	Gidea Park, Romford, Essex
<i>Anthony Sidney Jenkins</i>	<i>Citizen and Spectacle Maker</i>	
<i>Andrew Henry Scott</i>	<i>Citizen and Fishmonger</i>	
<b>Peter Collinson</b>	a Local Government Officer	Wandsworth
<i>Peter Gordon Bennett</i>	<i>Citizen and Chartered Surveyor</i>	
<i>Philip John Willoughby</i>	<i>Citizen and Glass Seller</i>	
<b>Dawn Thornhill</b>	a Woman of Independent Means	Wandsworth
<i>Peter Gordon Bennett</i>	<i>Citizen and Chartered Surveyor</i>	
<i>Philip John Willoughby</i>	<i>Citizen and Glass Seller</i>	
<b>Nina-Natasha Achenbach</b>	a Head Teacher	Upper Norwood, Croydon
<i>Leslie Findley, T.D.</i>	<i>Citizen and Apothecary</i>	
<i>Michael John Willett</i>	<i>Citizen and Air Pilot and Air Navigator</i>	
<b>Gary Joseph Locker</b>	a Contingency Planning Manager	Woodford Green, Waltham Forest
<i>Henry Llewellyn Michael Jones, Deputy</i>	<i>Citizen and Common Councilman</i>	
<i>William Barrie Fraser, OBE, Deputy</i>	<i>Citizen and Gardener</i>	
<b>Denis John Whelton</b>	a Support Services Manager	Beckenham, Bromley
<i>Benjamin Robert Hadley Hall, Ald.</i>	<i>Citizen and Fletcher</i>	
<i>Michael Welbank, Deputy</i>	<i>Citizen and Chartered Architect</i>	
<b>His Excellency Anton Meinrad Friedrich Thalmann</b>	a Diplomat	Westminster
<i>Kenneth Edwin Ayers, MBE, Deputy</i>	<i>Citizen and Actuary</i>	
<i>Wendy Mead, Deputy,</i>	<i>Citizen and Glover</i>	
<b>Sir Peter Davies</b>	Master of the Queen's Music	Sanday, Orkney
<b>commonly known as Sir Peter Maxwell Davies, Kt., CBE</b>		
<i>The Rt. Hon The Lord Mayor Catherine Sidony McGuinness, Deputy, CC</i>	<i>Citizen and Solicitor</i>	
<b>Clare Victoria Balding</b>	a Television and Radio Presenter	Chiswick, Hounslow
<i>Gordon Warwick Haines, Ald.</i>	<i>Citizen and Needle-maker</i>	
<i>Sir David Wootton, Kt., Ald.</i>	<i>Citizen and Fletcher</i>	

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## Report – Policy & Resources Committee

in consultation with the

General Purposes Committee of Aldermen

### Bill for an Act of Common Council: Aldermanic Eligibility

*To be presented on Thursday 16th May 2013*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY AND REPORT**

1. On 25<sup>th</sup> April 2013 the Court of Common Council approved a report establishing an alternative route to qualify for election as an Aldermanic candidate together with a number of other supporting measures. A Bill for an Act of Common Council enabling an alternative route was also received for its first and second reading. The purpose of this report is to note the introduction of these measures and to receive the Bill for its third and final reading.

2. Currently, to become an Alderman, candidates must be a Justice of the Peace or be considered suitable by the Lord Chancellor's Advisory Committee for Justices of the Peace for appointment as a Justice of the Peace for the Central London Local Justices Area. The Working Party established to review the criteria for eligibility, considered carefully whether this link with the magistracy should be retained, because it was felt that the magistracy, as a pre-election qualification, had prevented candidates who might have otherwise been suitable for the office of Alderman and beyond from standing for election. A number of people who had expressed an interest in standing for office over the last 12 months were unsuccessful in the application process to become a magistrate.

3. Having looked at a number of options, the Working Party recommended that an alternative pre-election qualification should be introduced in addition to the magistracy. Retaining the magistracy will mean that candidates for the office of Alderman will have a choice of which route to go down when standing for election – either by being qualified as a magistrate or by satisfying a new and objective set of criteria.

4. It is proposed that Aldermanic candidates who choose not to become a magistrate can qualify for election, provided they satisfy criteria which includes their not having been convicted of an imprisonable offence (even if they were not actually imprisoned or the conviction has been spent) or having been the subject of a bankruptcy restriction order etc. This is based on criteria applicable to candidates standing for election as Police & Crime Commissioners (PCC), which is relevant, bearing in mind that the Lord Mayor is head of the City Corporation including in its capacity as a Police Authority (ie: equivalent to a PCC) and similar provisions apply generally to local councillors elsewhere. The Working Party believes that these represent legitimate and defensible pre-election conditions to impose on Aldermanic candidates, who might go on to become elected to the high office of Lord Mayor.

5. This change would require an Act of Common Council and a Draft Bill for an Act is attached at Appendix D.

6. The Working Party has also highlighted the advantages of Members (both Aldermen and Common Councilmen), together with the Livery, being proactive in consistently identifying and encouraging individuals who have the attributes and qualities to be an Aldermen. Finally, the report submits an opinion of the Law Officers (Appendix E) concerning the retirement age for Aldermen which concludes that whilst the current convention of retirement at 70 can be continued under both existing and proposed arrangements it would not be possible to impose a legally binding retirement age without an act of Parliament.

Your Policy & Resources Committee agrees with the Working Party in its findings and proposals and, together with the General Purposes Committee of Aldermen, it **recommends** that:

(a) the current pre-election qualification for Aldermanic candidates relating to the magistracy be retained and that approval be given to the introduction of alternative pre-election conditions similar to those imposed on candidates standing for election as Police & Crime Commissioners as proposed in Appendix C, on the basis that candidates can choose to satisfy either criteria in order to qualify for election;

(b) the Bill for an Act of Common Council be approved in the form attached (Appendix D);

(c) the proposals outlined for helping candidates to be better prepared for the application process to become a magistrate be endorsed and the production of guidance for candidates be approved (subject to it being seen by the Bench Chairman/Advisory Committee); and

(d) views expressed about Members and the Livery informally identifying and encouraging individuals to stand for election as Aldermen be endorsed, with the job specification being reviewed and made publicly available.

## Main Report

### **Background**

1. The General Purposes Committee of Aldermen and the Policy & Resources Committee jointly established a working party to carry out a review of the criteria for eligibility to become an Alderman. The last time this was reviewed was in 2005/06 as part of the comprehensive review of the Mayoralty and it was considered timely for a further review to take place. It was agreed that the review would include consideration of the current links with the magistracy and issues surrounding pre-election qualifications for Aldermen.
2. The working party (whose constitution and terms of reference are contained in Appendix A) met on two occasions and has now concluded its work. The Working party's findings and recommendations contained in this report are those of the Working Party.

### **Current Position**

3. The City Corporation's electoral system is unique, pre-dating Parliament and reflecting the City's history, traditions and unique demography. An Act of Parliament of 1394 provides that Aldermen must be "sufficient Persons of the City of London" and an Act of Common Council of 1714 requires candidates to be "able and sufficient" citizens. The Court of Aldermen retains, although does not exercise, the customary right to determine whether a person returned by the electorate as an Alderman Elect is a fit and proper person and qualified for the office of Alderman.
4. To qualify for the office of Alderman a person must:
  - be aged 18 years or over
  - be a British subject
  - be an able and sufficient citizen and Freeman of the City of London
  - not already an Alderman of another Ward
  - not be disqualified for any other reason, for example, by reason of conviction for an offence relating to a disclosable pecuniary interestand must either be:
  - a justice of the peace, or
  - at the time of nomination and election, considered suitable by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area (previously the City Bench).
5. Further details, including the processes involved, are set out in Appendix B.
6. In addition, there is also an entirely voluntary pre-election advisory process that does not affect the requirements referred to above. The object of the process is to provide those who are interested in serving as an Alderman with an opportunity to meet a small panel of senior City Corporation people

(including senior Aldermen and the Chairman of the Policy & Resources Committee) with whom they can explore further the role and the likely expectations of them if elected and if they wish to progress to the higher offices of Sheriff and Lord Mayor.

7. It should be noted that other than the current general necessity under an Act of Common Council for all Aldermen to be JPs, there is no specific legal requirement for holders of the offices of Sheriff or Lord Mayor to be magistrates.

### **The Need for Review**

8. A number of Aldermanic vacancies have arisen in the last 12 months or so. A large proportion of those that expressed an interest in standing were, however, unsuccessful in the application process to become a magistrate. In the light of this, the question was raised of whether having the magistracy as a pre-election qualification, has prevented candidates who may otherwise have been suitable for the office of Alderman and beyond, from standing for election.
9. This prompted the General Purposes Committee of Aldermen to call for a review of the link with the magistracy as a requirement for election as an Alderman, including severing the link altogether, on the basis that it could be preventing otherwise suitable Aldermanic candidates coming forward for two reasons:
  - individuals are deterred as a result of the time commitment involved. (It should be noted that there is an agreement to confine Aldermen to minimum sittings which is not a usual arrangement); and/or
  - by their being unwilling or unable to gain approval as potential magistrates from the Lord Chancellor's Advisory Committee.
10. If, for whatever reason, approvals by the Lord Chancellor's Advisory Committee become too difficult, a real concern would arise that either the Lord Chancellor's Advisory Committee was determining who might become Aldermen or that sooner or later the number of candidates for the office of Lord Mayor and/or Sheriff would become less than desirable.

### **Options for Change**

11. In view of the position outlined above, the Working Party looked at a number of options for changing the current pre-election requirement. The options included, amongst others, maintaining the status quo, the introduction of a mentoring process (to help candidates familiarise themselves with the expectations of the Lord Chancellor's Advisory Committee), the removal of the requirement for candidates to be JPs, the election of 25 Aldermen by Common Councilmen from amongst the Common Council and the introduction of an alternative pre-election requirement.
12. The Working Party did not support any option requiring primary legislation. This would be necessary if, for example, it were decided to change radically the election process to one whereby Aldermen are elected by Common

Councilmen from amongst the Common Council. Nor was the Working Party minded to break the link with the magistracy which has existed for some considerable time and still fulfills a valuable role in the pre-election process. It was, however, accepted that simply maintaining the status quo would not address the issues referred to above.

13. Having given careful and detailed consideration to the various options, the Working Party concluded that introducing alternative pre-election requirements for Aldermanic candidates was the most practical and appropriate solution. Advice from leading counsel confirmed that it would be lawful to have a suitability condition and a pre-election screening process for Aldermanic candidates as an alternative to the magistracy, providing such a process was “transparent, fully reasoned and rigorously confined to suitability in relevant respects and in accordance with objective and publicised criteria”.
14. Detailed consideration was given to possible criteria that could be used for assessing candidates to ensure their suitability for the Office which included asking questions concerned with probity and achievement in public service. The Working Party was, however, conscious of the need for objectivity and felt that assessing candidates on subjective criteria such as how successful they have been in their career or in any charitable activity with which they are involved was not sustainable and would be open to challenge.
15. The Working Party, therefore, concluded that, as an alternative to the existing pre-election qualification (the magistracy), Aldermanic candidates should be also be eligible to stand for office provided they meet objective criteria that are transparent, fully reasoned and publicly available. It would be open to individuals to choose whether to qualify for election by becoming a magistrate or by satisfying the proposed new criteria; a failure to meet one or the other would render them ineligible for election.

### **New Criteria**

16. An advantage of the magistracy as a pre-election qualification is the test applied to help ensure that applicants are of good character (it is unlikely that an individual will be taken on as a JP if they have been found guilty of a serious crime, found guilty of a number of minor offences, banned from driving in the past 5 to 10 years or declared bankrupt). This is an objective test which is a principal factor in determining whether someone is ‘able and sufficient’ to become an Alderman and potentially Lord Mayor.
17. Under the Police Reform and Social Responsibility Act 2011, there are a number of disqualifications that apply to candidates for the new role of Police & Crime Commissioner; for example, having ever been convicted of an imprisonable offence (even if not actually imprisoned or the conviction spent) or being subject of a bankruptcy restriction order. Whilst the requirement to have a PCC does not apply in London, arguably the Lord Mayor can be considered an equivalent in view of his or her role as head of the City Corporation including in its capacity as a Police Authority.

18. This view was reinforced recently by the Home Secretary. A statutory procedure has been put in place to enable those elected as PCCs together with the Deputy London Mayor responsible for the Mayor's Office for Policing and Crime to receive sensitive information governed by the Official Secrets Act. To put the City in the same position as the rest of the country, the Lord Mayor and the Chairman of the Police Committee as recipients of such information were designated as representatives of the Court in respect of information covered by the Act.
19. Introducing similar criteria (*ie: persons are disqualified from standing for election as Alderman if on the day of their nomination and on the day of election they have ever been convicted of an imprisonable offence even if they were not actually imprisoned or the conviction has been spent or if they are subject of a debt relief restrictions order or interim debt relief restrictions order, a bankruptcy restriction order or interim order, or a debt relief restrictions undertaking – which covers corrupt or illegal electoral practices and offences relating to donations*), would have the following advantages:
  - They would be legitimate and defensible pre-election conditions to impose on Aldermanic candidates who might go on to become elected to the high office of Lord Mayor;
  - they would be transparent, objective and sustainable tests;
  - they would help to satisfy the requirement to establish whether a candidate is able and sufficient;
  - they would not involve any primary legislation and implementation would be dependent on an Act of Common Council.
20. Under this arrangement and as stated above, candidates would be able to choose whether to qualify for election as a justice of the peace or alternatively, qualify on the basis that they meet the above criteria. A full set of the proposed qualifications and disqualifications for being eligible to stand for election is set out in Appendix C.
21. Individuals cannot also stand for election to be a PCC if they have been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations). The Working Party asked for this disqualification to also apply to Aldermanic candidates, which it does in any event.
22. In order for these new arrangements to take effect, it will be necessary for an Act of Common Council to be passed and a draft Bill for an Act is attached at Appendix D. If approved by the Court of Common Council for a first and second time on 25 April 2013, the Bill will be read for a third and final time on 16 May 2013.
23. In drafting the Bill, the opportunity has been taken to make consequential amendments the current arrangements in one or two areas to help simplify and improve the process. Candidates who opt to qualify through the magistracy route will, in future, be expected to be appointed as a JP in advance of their candidature rather than seek appointment at the time of a



vacancy (there will be no need for candidates to be considered suitable specifically by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area). This will avoid the sometimes lengthy delays to the election process that can occur. In addition, candidates are currently required to meet the Recorder of London to gain a better understanding of the role of Alderman. We believe that this is no longer an essential part of the process since there are now other informal methods, such as briefings, available to people wishing to learn more about the role.

### **Tenure of Office**

24. Currently, Aldermen are elected for life (but submit themselves for re-election every six years). The Court of Aldermen has, however, adopted a covention whereby Aldermen retire at the age of 70, which is broadly the age limit at which a person can no longer serve as a magistrate. This is an entirely voluntary arrangement. The Law Officers have been asked by the General Purposes Committee of Aldermen to consider whether it would be lawful to impose a compulsory retirement age on Aldermen by an Act of Common Council. The Officers have concluded that whilst the current convention of retirement at 70 can be continued under both existing and proposed arrangements it would not be possible to impose a legally binding retirement age without an act of Parliament. A copy of the opinion is attached at Appendix E.

### **The Impact of change for on-going elections**

25. At the time of writing, Notices of Aldermanic Vacancies have been published in respect of the Wards of Lime Street, Bassishaw, Farringdon Without and Broad Street (although the latter is less well-advanced in the process than the other three). Notices of Elections in these four Wards have not, to-date, been published.
26. Subject to Members approving the recommendations in this report, the earliest that the new arrangements could be brought into effect is by an Act of Common Council passed on 16 May 2013 and the new provisions will not be applied to elections for which a Notice of Ward Election has already been issued.

### **Helping Candidates to be Prepared**

27. Bearing in mind that a number of applicants to become a magistrate had been unsuccessful in recent times, the Working Party is of the view that, for candidates choosing to qualify for election in this way, the provision of some guidance to assist in them in preparing for the application process may enhance their chance of success. Draft notes have been prepared based on publicly available sources of information with the aim of offering some form of objective guidance to applicants to help them appreciate the qualities and understanding that the Advisory Committee is looking for from potential

magistrates. This would be on the basis that the guidance and support would be publicly available. The guidance is being produced and can be made available to those enquiring.

28. The advantage of this proposal is that it is a relatively simple and straightforward way of improving the chances of success by applicants to become a magistrate, thereby helping candidates for election as Aldermen meet the required criteria. Any additional advice or guidance that may be provided by Members would be a matter for them and would not be provided by the City Corporation.

### **Encouraging Individuals to Stand**

29. In the absence of any pre-election criteria that includes subjective tests such as the success of a candidate in their chosen career, there is no means of being able to take into account an individual's suitability for the position of Alderman or indeed Lord Mayor, in terms of their experience or understanding of the role.
30. The Working Party agreed that one way to help ensure that candidates with the experience, aptitude and qualities necessary to undertake the role is for Members (both Aldermen and Common Councilmmen) and the Livery to be proactive in identifying and encouraging such individuals to come forward. Members are often best placed through their networks and contacts to know people that have a thorough understanding of the City, a willingness to make a commitment to public service and all the qualities necessary to make a good Alderman and potentially a Lord Mayor.
31. Having a dedicated and consistent approach would help ensure that whenever there is a vacancy there are individuals willing to stand for election that Members consider have the qualities to be an Alderman.

### **Conclusion**

32. The Working Party concluded that the current sole pre-election qualification (the magistracy) is not sustainable and alternative options for an objective and defensible criteria and test for becoming an Alderman have been investigated.
33. The magistracy as a pre-election qualification is currently a key test to help establish whether Aldermanic candidates are of good character (it is unlikely that an individual will be taken on as a JP if they have been found guilty of a serious crime, found guilty of a number of minor offences, banned from driving in the past 5 to 10 years or declared bankrupt). The proposal contained in this report is for an alternative test to the magistracy as a pre-election qualification. Individuals wishing to stand for election will be able to choose whether to qualify by a) becoming a JP, or b) by satisfying objective criteria that would otherwise disqualify them including whether they have ever been convicted of an imprisonable offence even if they were not actually imprisoned or the conviction has been spent or if they are subject of a bankruptcy

retriCTION order etc. This new criteria is based on the conditions that govern the election of Police and Crime Commissioners which is relevant bearing in mind the position of the Lord Mayor as head of the City Corporation including in its capacity as a Police Authority.

34. Finally, the advantages of Members (both Aldermen and Common Councilmen) being proactive in consistently identifying and encouraging individuals who have the attributes and qualities to be an Aldermen have been highlighted.

## **Appendices**

- Appendix A – Constitution and Terms of Reference of the Aldermanic Eligibility Working Party.
- Appendix B – The Requirements to become an Alderman.
- Appendix C – Proposed Qualifications and Disqualifications for standing as an Alderman.
- Appendix D – Bill for an Act of Common Council.
- Appendix E – Law officers Opinion – Age of Retirement for Aldermen

All of which we submit to the judgement of this Honourable Court.

DATED this 22nd day of March 2013

SIGNED on behalf of the Committee.

**Mark Boleat**  
**Chairman**

The Constitution and Terms of Reference of the Working Party set up to review the  
Criteria for Eligibility to become an Alderman

The Working Party comprised the following Members:

Mark Boleat (Chairman of the Policy & Resources Committee) (Chairman)

Alderman Sir Robert Finch (Chairman of the General Purposes Committee of Aldermen)

Alderman Sir David Howard (Chairman of the Privileges Committee of Aldermen)

Deputy Ken Ayers (Chief Commoner)

Deputy Douglas Barrow

Simon Duckworth

Stuart Fraser

Deputy Bill Fraser

Alderman David Graves

Alderman Ian Luder

Julian Malins

The Working Party's terms of reference are:

"To undertake a review of the criteria for eligibility to become an Alderman"

The requirements to become an Alderman

1. To qualify for the office of Alderman a person must be:

- aged 18 years or over
- a British subject
- an able and sufficient citizen and Freeman of the City of London
- not already an Alderman of another Ward
- not be disqualified for any other reason

and must either be:

- a justice of the peace, or
- at the time of nomination and election, considered suitable by the Lord Chancellor's Advisory Committee for justices of peace for appointment as a justice of the peace for the Central London Local Justices Area (previously it was the City Bench).

2. There is no requirement to reside within the Ward for which the candidate seeks election and no requirement that the person is an owner or occupier of premises within the City.

3. Candidates who are not already a justice of the peace for the Central London Local Justices Area must:

- give signed written notice of intention to apply to the Advisory Committee, to the Town Clerk within 20 working days of the Notice of Vacancy.
- contact the Secretary to the Lord Chancellor's Advisory Committee to obtain forms of application to be a justice of the peace for the Central London Local Justices Area. The application should be made as soon as possible but in any event by not later than 27 working days if the Notice of Vacancy by which date forms should have been returned, fully completed, to the Secretary to the Advisory Committee.

4. Candidates who are already a justice of the peace for the Central London Local Justices Area bench do not have to take any action with regard to the Lord Chancellor's Advisory Committee.

5. If no signed written notification of an intention to make an application to the Advisory Committee is received by the Town Clerk by the relevant date, the Wardmote and possible poll will take place within 42 working days.
6. If signed written notification of an intention to make an application to the Advisory Committee is received by the Town Clerk by the relevant date then the Wardmote will not take place until all applications have been dealt with by the Advisory Committee and when notification has been received by the Town Clerk of all relevant decisions, or notification has been received that candidates have withdrawn or are not otherwise proceeding.
7. In cases where the Town Clerk is notified by the Advisory Committee that a Candidate has not been approved by the Lord Chancellor as suitable to become a Justice of the Peace, the Town Clerk will write to the Candidate and ask for them to confirm in writing, within seven days, whether they intend to appeal the decision in respect of this particular election.
8. If a Candidate decides to appeal the decision in respect of this particular election, the Wardmote and possible poll will be delayed while the appeal is heard under whatever process has been set up by the Ministry of Justice.
9. If a candidate decides not to appeal against the decision in respect of this particular election, the election process will continue in accordance with the election timetable. The Candidate may however still appeal against the decision if they wish to secure approval for future Aldermanic elections.

**Proposed Qualifications and Disqualifications for standing as an Alderman**

1. To qualify for the office of Alderman, a person must, at the date of nomination and on the day of election:

- be aged 18 years or over; and
- be a British Subject;
- be an able and sufficient citizen and Freeman of the City of London;
- not already an Alderman in another Ward;
- not be disqualified for any other reason;

**and either**

- A justice of the peace

**or**

- *A person is qualified for office of Alderman provided that they are not or have never been:*
  - i. convicted of an imprisonable offence (even if they were not actually imprisoned or the conviction has been spent) and*
  - ii. the subject of a debt relief restrictions order or interim debt relief restrictions order, a bankruptcy restrictions order or interim order, or a debt relief restrictions undertaking.*

**Note: the proposed new disqualifications are highlighted in italic font – all other qualifications and disqualifications are pre-existing.**

**To be considered at the Court of Common Council**

**2013**

**A BILL**

For an Act of Common Council to –

Make further provision for the qualification of candidates for the office of Alderman of the City of London.

**WHEREAS:-**

- (1) From time immemorial there has existed and still exists in the City of London (“the City”) a Common Council consisting of the Lord Mayor, Aldermen and Commons in Common Council assembled and the Common Council have made, passed, ordained and established divers Acts, Ordinances, Rules, Orders and Regulations for the regulation and good government of the City and its Liberties as to them from time to time has been found necessary and expedient;
- (2) It is a qualification for election to the office of Alderman of the said City that candidates must be suitable for appointment as justices of the peace on the City bench and it is desirable to provide for an alternative to this qualification, without prejudice to the position of the Lord Mayor as Chief Magistrate of the said City;
- (3) Section 3 of an Act of Common Council made and passed on the 10th day of September 1998 (in section 1 of this Act referred to as “the Act of 1998”) as substituted by section 2 of an Act of Common Council made and passed on the 4th day of June 2001 (in section 1 of this Act referred to as “the Act of 2001”) made provision as to candidature for the office of Alderman of the said City and it is desirable and in accordance with the purposes hereinbefore recited to amend these provisions;
- (4) It is also desirable to make certain incidental and consequential amendments to the above Acts and to an Act of Common Council made and passed on the 14th day of July 1960 (in section 1 of this Act referred to as “the Act of 1960”);
- (5) His late Majesty King Edward the Third by his Charter made and granted to the City in the fifteenth year of his reign afterwards confirmed and ratified by Parliament did (amongst other things) grant that if any customs in the City before that time obtained and used were in any part hard or defective or any things in the City newly arising in which no remedy had been ordained should need amendment the Mayor and Aldermen of the City and their successors with the assent of the Commonalty of the City might put and ordain thereto fit remedy as often as it should seem expedient to them so that such ordinance should be profitable to the King and to the citizens and to



all other liege subjects resorting to the City and agreeable also to reason and good faith.

**BE IT THEREFORE and IT IS HEREBY ENACTED ORDAINED AND ESTABLISHED** by the Right Honourable the Lord Mayor, the Right Worshipful the Aldermen and the Commons of the City of London in Common Council assembled and the authority of the same **AS FOLLOWS:**

### **Interpretation**

1. In this Act –

“The Act of 1960” means an Act of Common Council made and passed on the 14th day of July 1960 and entitled “*An Act of Common Council to repeal the Acts of Common Council made and passed on the second day of December 1920 and the nineteenth day of September 1957 respectively; to amend the Acts of Common Council made on the tenth day of October 1663; and to make further and better provision governing the election of Aldermen, Common Councilmen and Ward Beadles of the City of London*” as amended;

“The Act of 1998” means an Act of Common Council made and passed on the 10th day of September 1998 and entitled “*An Act of Common Council to make further provision for the qualification of candidates for the office of Alderman of the City of London and amend further for such purpose an Act of Common Council made and passed on the fourteenth day of July 1960 relating to the election of Aldermen; provide for the approval of persons elected to that office; abolish fines and penalties upon Aldermen and disapply provisions of an Act of Common Council made on the seventeenth day of April 1812; provide for the governance of precedence or seniority of Aldermen and to amend an Act of Common Council made and passed on the twenty-first day of July 1932 relating to the nomination and election of Sheriffs of the City of London; and make further provision for vacancies among and the numbers of Common Councilmen*” as amended;

“The Act of 2001” means an Act of Common Council made and passed on the 4th day of June 2001 and entitled “*An Act of Common Council to make further provision for the qualification of candidates for the office of Alderman of the City of London; provide further as to the surrender of that office and the effect of such surrender; and make further provision for vacancies among and the numbers of Common Councilmen*”.

### **Candidature for the Office of Alderman**

2. Section 2 of the Act of 2001 (Candidature for the Office of Alderman) is repealed and section 3 of the Act of 1998 (Candidature for the Office of Alderman) shall be omitted and substituted by the following –

“3. (1) Without prejudice to the provisions of an Act of Common Council made on the fifteenth day of April 1714 (which provide that candidates for the office of Alderman must be of full age, British subjects, able and sufficient Citizens and Freemen of the City and not already Aldermen but are modified by subsection (6) below), such candidates shall at the time of their nomination and election

satisfy the requirements of either subsection (2) or subsection (3) below, or both.

- (2) Candidates shall satisfy the requirements of this subsection if they are justices of the peace.
- (3) Candidates shall satisfy the requirements of this subsection if they –
  - (a) are not the subject of a debt relief restrictions order, an interim debt relief restrictions order, a bankruptcy restrictions order, a bankruptcy restrictions interim order or a debt relief restrictions undertaking, and
  - (b) have not been convicted in the United Kingdom, the Channel Islands or the Isle of Man, of any imprisonable offence (whether or not sentenced to a term of imprisonment in respect of the offence).
- (4) Candidates shall, on the request of the Town Clerk, produce such evidence as is necessary to establish to his satisfaction that the condition stated in subsection (1) is met.
- (5) The Town Clerk may disclose for any purposes related to the nomination or election of a candidate for the office of Alderman whether he has seen evidence of the kind to which subsection (4) relates.
- (6) The Act of Common Council made on the fifteenth day of April 1714 referred to in subsection (1) shall apply to Aldermen to whom section 3A(1) of an Act of Common Council made on the 14th day of July 1960 (as amended) relates as if they were not already Aldermen.”

### **Minor, incidental and consequential amendments**

3. In section 4(i) of the Act of 1998 and section 1 of the Act of 1960 (Interpretation) the following words shall be omitted –

““Advisory Committee” means the Lord Chancellor’s Advisory Committee for justices of the peace in the City of London;

“City bench” means the bench of justices of the peace for the City of London;

“the Recorder” means the Recorder of London from time to time; and”
4. Section 1 of the Act of 1998 (Interpretation) shall be omitted and substituted by the following –

“1. In this Act –

“bankruptcy restrictions interim order” means a bankruptcy restrictions interim order under paragraph 5 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;

“bankruptcy restrictions order” means a bankruptcy restrictions order under paragraph 1 of Schedule 4A to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions order” means a debt relief restrictions order under paragraph 1 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“debt relief restrictions undertaking” means a debt relief restrictions undertaking under paragraph 7 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof;

“imprisonable offence” means an offence –

- (a) for which a person who has attained the age of 18 years may be sentenced to a term of imprisonment, or
- (b) for which, in the case of such a person, the sentence is fixed by law as life imprisonment;

“interim debt relief restrictions order” means an interim debt relief restrictions order under paragraph 5 of Schedule 4ZB to the Insolvency Act 1986 or any re-enactment thereof; and

“Town Clerk” shall have the meaning set out in Section 4 (Amendment to Procedures for the Election of Aldermen, etc.).”

- 5. Section 4 of the Act of 1960 (Aldermen – As to holding of Wardmote) (substituted by section 4(2) of the Act of 2001) shall be omitted and substituted by the following –

“4. Within forty-two working days next after the holding of such Court of Lord Mayor and Aldermen as is referred to in section 3, or in the case of an offer to surrender the Office of Alderman within forty-two working days next after the acceptance by the said Court of the offer to surrender, the Lord Mayor shall cause a wardmote to be summoned and held for the election of an able and sufficient Citizen and Freeman of the said City (either not being an Alderman or being an Alderman to whom section 3A(1) relates) and meeting the condition set out in section 3(1) (Candidature for the Office of Alderman) (as substituted) of an Act of Common Council made and passed on the 10th day of September 1998 to be Alderman of the ward wherein a vacancy for the said Office has arisen as aforesaid and the Lord Mayor shall return such person so elected as aforesaid to the first Court of Lord Mayor and Aldermen holden next after seven clear days following such election.”

- 6. Section 4A of the Act of 1960 (Provision as to periods for the purposes of Section 4) (substituted by section 4(3) of the Act of 2001) shall be omitted and substituted by the following –

“4A. In section 4 “working days” shall exclude Saturdays, Sundays and public holidays (whether of a recurring nature or permitted nationally for any specific reason).”

7. Section 4B of the Act of 1960 (Aldermen – as to holding of Wardmote - Supplementary) (inserted by section 4(iv) of the Act of 1998) is repealed.

**Commencement and transitional provisions**

8. (1) Subject to subsections (2) and (3) below, the provisions of this Act shall come into force on the day on which it is made and passed as an Act of Common Council (“the commencement date”).
  - (2) The provisions of this Act shall apply to any election for which a precept has been issued but no notice of ward election has been published at the commencement date, except that the period of forty-two working days referred to in section 4 of the Act of 1960 (as substituted by section 5 of this Act), being the period within which the Lord Mayor shall cause a wardmote to be summoned and held, shall commence on the commencement date and the said section 4 shall be construed accordingly.
  - (3) The provisions of this Act shall not apply to any election for which a notice of ward election has been published at the commencement date, but instead any such election shall be conducted as if this Act had not been made and passed as an Act of Common Council.

**Retirement Age and Six-yearly Elections for Aldermen of the City of London**

**Opinion of the Law Officers**

1. At their meeting on 11 February, 2012, the General Purposes Committee of Aldermen resolved to introduce a pre-election qualification for the office of Alderman as an alternative to the existing requirement that candidates for the office of Alderman must be considered suitable by the Lord Chancellor's Advisory Committee for appointment as a justice of the peace in the City. The alternative pre-election qualification, which will be introduced by Act of Common Council, requires candidates, by application to the Town Clerk, to demonstrate that they satisfy probity and public service requirements which are relevant to the office of Alderman.
2. The current convention of a retirement age of 70 for Aldermen is linked to service as a magistrate. The main purpose of this convention is to maintain a reasonable flow of candidates for the office of Lord Mayor. The introduction of an alternative qualification thus raises the question whether a retirement age of 70 can be introduced for all Aldermen, regardless of the route by which they qualified for office.
3. Another convention of the Court of Aldermen is that Aldermen surrender office every six years and may seek re-election. The purpose of this convention is to maintain the democratic legitimacy and accountability of the office.
4. Aldermen have always held office for life except for a brief period from 1377 to 1394 when a Charter of Edward II declared that aldermen serve for only one year and a later Charter of Richard II provided that they may be re-elected annually. An Act of Parliament of 1394 reinstated the old custom, providing that Aldermen cannot be removed from office "without good and reasonable cause". It is considered that the power of removal conferred by the Act is limited to removal of individual aldermen who fail to meet expected standards of probity or conduct and does not extend to introducing, by Act of Common Council or binding contract, a compulsory retirement age requiring aldermen to resign at a particular age or a requirement to surrender office every six years. Such requirements could only be introduced by a further Act of Parliament.
5. Currently, newly-elected Aldermen are asked to sign a letter which confirms that they have read and understood the conventions of the Court of Aldermen. It has been suggested that this position could be strengthened in relation to the conventions referred to above by requesting instead a signed irrevocable deed by which the Alderman resigns on a future date, being the Alderman's 70th birthday. The deed would also commit the Alderman to surrender his or her office at six-yearly intervals.

6. For the reasons given above, execution of such a deed could not be made compulsory and, once executed, it would be binding in honour only. However if the Court of Aldermen is of the view that this would be an improvement on the current position, there is nothing as a matter of law to prevent it. The introduction of an alternative test by which eligibility is established would not prevent the continuation of the convention of retirement at 70.

Recorder

Common Serjeant

Comptroller & City Solicitor

Remembrancer



## Report – Planning and Transportation Committee Adoption of Bank Area Enhancement Strategy

*To be presented on Thursday, 16th May 2013  
To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### SUMMARY

This report seeks approval for the adoption of the Bank Area Enhancement Strategy.

The Strategy -

- a) sets out the City's vision for road danger reduction, transportation and public realm improvements in the Bank area over the next 5-10 years; and
- b) provides a framework for ensuring that works are coordinated and improvements are prioritised to make the best use of available funds.

Members can view a copy of the Bank Area Enhancement Strategy along with the consultation results and analysis in the Members' Reading Room.

### RECOMMENDATION

That the Bank Area Enhancement Strategy be adopted.

### MAIN REPORT

#### Background

1. The evaluation of the Bank Area Enhancement Strategy was approved in October 2009 by your Planning and Transportation, Joint Estimates Working Party, Resource Allocation Sub and Policy and Resources Committees.
2. The funding bid to develop the Bank Area Strategy was submitted to Transport for London (TfL) through the Major Schemes funding programme. Although TfL agreed in principle that Bank was an important area of work, they were not in a position to provide the funding in the requested financial year because they would be funding Holborn Circus and Aldgate projects.
3. Officers considered that the production of the strategy needed to be undertaken before TfL funding would be made available and so Section 106 funds from neighbouring developments have been identified for the production of the strategy and their use was approved by your Planning and Transportation and

Finance Committees in June 2011 and this Court of Common Council in July 2011.

4. Your Planning and Transportation Committee approved a two stage public consultation approach for the strategy; the first was undertaken in the autumn of 2011 and the second in October 2012. The results of the consultations lead to five areas of the strategy being amended which included –
  - specific changes to Lombard Street;
  - the Alleys and Bank Junction;
  - two areas of modification relating to Conflict (Cycling and Safety as an overall theme); and
  - the night time economy.
5. The areas are summarised below -

Lombard Street – This would see improvements to the by-pass routes of the north-south lanes to generally improve the safety of the area and make it predominantly a safe walking and cycling route.

Change Alley – The area would be enlivened by the use of art to encourage pedestrians to use Change Alley and it was hoped that this would then encourage exploration of other alleys.

Conflict Safer Cycling – This area of work had been prompted by a lack of provision for pedestrians and cyclists. Due to the need to improve capacity, improvements would be made to some of the streets; however the traffic demands and the implications for all road users would be carefully reviewed as part of the detail design of the proposals.

Night time economy – This area of work had been promoted by concern around cleansing and antisocial behaviour, particularly in Cornhill and the back of Royal Exchange. Through improvements to the design of the area including lighting and provision of public toilets, issues regarding anti-social behaviour can be addressed. This can be achieved through close working with various stakeholders and ensuring the licensing and planning teams were on board.

6. Projects would be delivered in accordance with their priority level (high medium or low) with some of the high priority schemes being initiated through the project gateway process.

### **Conclusion**

7. It is recommended that the amended Bank Area Enhancement Strategy, which can be found in the Members' Reading Room, be adopted. On adoption, a number of the high priority proposals can be initiated as projects and comments from the consultation will be used to assist and inform the design briefs for individual schemes. Your Committee recommends the adoption of the Enhancement Strategy.

All of which we submit to the judgement of this Honourable Court.

DATED: This 16<sup>th</sup> day of April 2013

SIGNED on behalf of the Committee.

**DEPUTY MICHAEL WELBANK**  
Chairman





## Report – Planning & Transportation Committee

### City of London Parking Service Contracts

*To be presented on Thursday, 16th May 2013*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### Summary

With the concurrence of the Hampstead Heath, Highgate Wood and Queen's Park, Finance and Markets Committees we seek approval for the principle of dividing the tendering of City of London parking related functions into two lots: on-street and off-street; and for the re-tendering of on-street parking with new contract start dates for both lots.

We are also seeking approval for the extension of the APCOA (Airport Parking Company of America) contract for the operation of the coach park and six car parks.

The cost of the extensions of the on-street contracts by 3 months exceeds the previously approved provision by more than £500,000. In accordance with procurement regulation 25 this increased contract value must be approved by the Spending Committee, the Committee(s) which considered the Detailed Options Appraisal or Tender Evaluation Report and the Court of Common Council.

The Markets Committee will consider this report at their meeting after the Court papers have been dispatched and its Chairman will update the Court should there be any relevant amendments.

## **Recommendations**

We **recommend** that approval be given to the:-

1. principle of dividing the tendering of parking related functions into two lots: on-street and off-street, and approving the re-tendering of on-street parking with a new contract start date of 1 March 2014 and 1 December 2014 for off-street contract, and agree the evaluation criteria to be applied in the selection process of 60% Quality and 40% Price for the on-street parking contract;
2. extension of the Vinci Park contracts for on-street parking, vehicle clamping & removal and cash collection for a further three months from 30 November 2013 to 28 February 2014; and
3. extension of the APCOA contract for the operation of the coach park and six car parks (including Smithfield) from 30 November 2013 to 30 November 2014.

## **Main Report**

### **Background**

1. The City of London operates a number of parking-related services, typically provided under separate contracts by a number of different specialist parking service providers. These include:
  - On-street parking enforcement by civil enforcement officers (previously known as parking attendants);
  - On-street clamp and removal of illegally parked vehicles;
  - Cash collection, counting and banking from on-street Pay & Display equipment;
  - Cash collection and enforcement of car parks on Hampstead Heath;
  - Operation of six off-street public car parks and one coach park;
  - Operation of the Barbican Centre car park;
  - Provision and maintenance of car park barrier equipment
2. The overall value of these services is in the region of £4.4m pa, with responsibility for delivering them spread across various City departments. The respective contracts have previously been competitively tendered, but typically in separate tender exercises, with five contractors now employed across eight contracts.
3. Given this background, a PP2P assessment under the Soft Facilities Management Category Board was conducted to consider whether economies of scale can be made by bringing some or all of these contracts together.

### **Procurement Strategy**

4. In order to facilitate the PP2P review process, the end dates to all these contracts (except barrier equipment maintenance) were harmonised to expire on 30 November 2013. However, after reviewing the market for these services, it is now thought unlikely that bringing all these contracts together into one comprehensive parking contract will deliver best value because very few companies typically provide this breadth of service. For example, NCP used to undertake both on-street enforcement and car park management functions, but then they decided to divide the services into two completely separate companies (NCP and NSL).

5. Taking this into account, it is recommended that these services be retendered in two lots, focusing on on-street and off-street services respectively, namely:

Lot 1

- On-street parking enforcement
- On-street vehicle clamp & removal
- On-street cash collection
- Hampstead Heath cash collection

Lot 2

- DBE's coach and six car parks (including Smithfield)
- Barbican Centre car park
- DBE car park barrier equipment
- Barbican Centre car park barrier equipment

6. Although it had been intended to run these tenders concurrently, Lot 2 is still subject to a number of unknowns that currently prevent the tender itself moving forward. These key unknowns include:
- The car park barrier equipment is now past its working life and starting to fail, but the process to scope the requirements of the new equipment, in particular the Barbican Centre's integrated ticketing system, needs to be undertaken.
  - An overall review of DBE's provision of car parks is about to start, involving the Chamberlain's, City Surveyor's and Markets departments. This will cover questions of viability, profitability, policy provision and long-term redevelopment, and will examine whether the City Corporation should even operate public car parks at all.
  - The City Surveyor is considering closing Whites Row car park as part of the redevelopment of the London Fruit & Wool Exchange, and its future should ideally be resolved before tendering. The potential for redeveloping other car park sites will also need to be considered, along with the transport policy implications of reduced car park provision.
7. Given the lengthy prescribed timescale necessary to complete an EU tender (approximately 4 months), and an assessment of the City Corporation's Committee approval requirements, more time is required to complete the retender of both Lots. For Lot 1, a three month extension of the on-street services provided by Vinci Park would provide sufficient time to retender and mobilise the new contract. However, for Lot 2, further additional time is required to allow for the scope of services to be fully defined.

**Options**

8. Three options were considered including:
- Extend all the contracts by the same duration, and retender them together at a later date;
  - Tender Lot 1 (on street) now; retender Lot 2 (off street) later; and
  - Tender all DBE's current contracts now; tender Barbican Centre later

It is recommended that the second option represents best value to the City Corporation as stated in paragraph 10 below.

Tender Lot 1 (on-street) now; retender Lot 2 (off street) later

9. This would allow the potential savings from Lot 1 to be realised earlier, and it would provide the necessary time to appropriately scope the Lot 2 services, before retendering those together. Of all the synergies between the services, the greatest possibilities are likely to be made from combining the Lot 2 services between DBE and the Barbican Centre. This principle was demonstrated when DBE took over operational management of Smithfield car park on behalf of the Markets Department and operational synergies and contractual savings were made as a result. Therefore, this is the course of action recommended.

**Proposals**

10. In order for the contract to continue, work is already underway within DBE, the Comptroller & City Solicitor's Dept and the PP2P team in order to meet the objective of retendering the Lot 1 services immediately, albeit the contracts with Vinci Park require a further three months beyond the current contract expiry date of 30 November 2013 in order for the tender to be awarded and the new contract mobilised. The tenders will be evaluated on the basis of 60% Quality and 40% Price weighting.
11. For Lot 2, the process for resolving the issues noted above is expected to take several months, and a report to Committees outlining the results of the overall review of car parking provision is expected to be brought forward in the Autumn. At that point, a full retender for the combined Lot 2 services would take place.
12. In addition, the contract for management of the City's public car parks with Apcoa needs to be extended for up to 12 months. The exact period will be set once the timetable for the car park review is known, but officers will seek to extend the contract under identical terms and conditions as at present, in negotiation with Apcoa. The contract contains a clause to permit an extension of up to five years beyond the initial contract term, which was previously used to enable the current contract term to expire on 30 November 2013. It does not include an option to further extend beyond this period, so an extension will require a waiver of the City's Procurement regulations.
13. The extensions sought are the minimum periods which are currently believed to be necessary to achieve the seeking of Best Value bids for each of the two proposed Lots.

**Corporate & Strategic Implications**

14. The proposed strategy is anticipated to deliver efficiency savings and provide long term value for the Corporation. All those contracts that need to be extended will be re-evaluated, in conjunction with the respective contractors, to ensure that any available short-term best value savings can be realised.
15. The cost of the extensions of the on-street contracts by 3 months exceeds the previously approved provision by more than £500,000. In accordance with procurement regulation 25 this increased contract value must be approved by the Spending Committee, the Committee(s) which considered the Detailed

Options Appraisal or Tender Evaluation Report and the Court of Common Council.

**Implications**

16. The Vinci Park, Apcoa and OCS contracts are to be extended beyond their original term, but by including them within the corporate wide PP2P process, and by undertaking a full service assessment of the City's car park provision, this will deliver the City's best value obligations.
17. The proposed extensions to the Vinci Park and Apcoa contracts will have to be implemented by way of a Deed of Variation, and there is provision under Procurement Regulations 15, 25, and 26 to allow the Spending Committee to waive the requirement to tender and to approve an increase in contract costs.

**Conclusion**

18. The assessment of parking provision in the City under the PP2P approach is seeking to deliver better connected and more efficient services, and the approach outlined here of a two stage tender, separating on-street and off-street lots respectively will best achieve this.

All of which we submit to the judgement of this Honourable Court.

DATED this 16th day of April 2013.

SIGNED on behalf of the Committee.

Deputy Michael Welbank  
Chairman

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# Agenda Item 16

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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